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West Devon  
Borough  
Council

## WEST DEVON OVERVIEW AND SCRUTINY COMMITTEE - TUESDAY, 4TH JUNE, 2013

Agenda, Reports and Minutes for the meeting

### Agenda No    Item

1.     **Agenda Letter** (Pages 1 - 2)

2.     **Reports**

Reports to O&S:

- a)     Item 6 - Draft Priority Action Plans for Community Life, Environment and Homes  
(Pages 3 - 28)
- b)     Item 7 - Health and Well Being Board (Pages 29 - 38)
- c)     Item 8 - Community Safety Partnership - Annual Review (Pages 39 - 60)
- d)     Item 9 - WD Grant Allocations 2012/13 (Pages 61 - 68)
- e)     Item 10 - Minutes of Rural Broadband Group (Pages 69 - 84)
- f)     Item 11 - Report of Focus Review Working Group (Pages 85 - 88)
- g)     Item 12 - Annual Report of the Overview and Scrutiny Committee (Pages 89 - 92)

3.     **Minutes** (Pages 93 - 100)

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# Agenda Item 1

## AGENDA – OVERVIEW & SCRUTINY COMMITTEE – 4<sup>th</sup> JUNE 2013

### PART ONE - OPEN COMMITTEE

**1. Apologies for absence**

**2. Declarations of Interest**

Members are invited to declare any personal or disclosable pecuniary interests, including the nature and extent of such interests they may have in any items to be considered at this meeting.

If Councillors have any questions relating to predetermination, bias or interests in items on this Agenda, then please contact the Monitoring Officer in advance of the meeting.

**3. Items Requiring Urgent Attention**

To consider those items which, in the opinion of the Chairman, should be considered by the Meeting as matters of urgency.

**4. Confirmation of Minutes**

Meeting held on 12<sup>th</sup> March 2013 (previously circulated)

**5. Presentation from CVS Chief Executive, Karen Nolan**

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**6. Draft Priority Action Plans for Community Life, Environment and Homes**  
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**9. WD Grant Allocations 2012/13**  
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**12. Annual Report of the Overview and Scrutiny Committee** 82

**13. Performance Indicators – Update at the Request of the 2012/13 Chairman**  
Verbal Update by Head of Corporate Services

**14. Regulation of Investigatory Powers Act 2000: Report on Inspection and Authorisation**  
Members to note that there have been no requests to use the powers under RIPA during the last quarter

**PART TWO ITEMS WHICH MAY BE TAKEN IN THE ABSENCE OF THE PUBLIC AND PRESS ON THE GROUNDS THAT EXEMPT INFORMATION IS LIKELY TO BE DISCLOSED (if any)**

If any, the Committee is recommended to pass the following resolution:-

**“RESOLVED** that under Section 100(A)(4) of the Local Government Act 1972, the public be excluded from the Meeting for the under-mentioned item of business on the grounds that exempt information may be disclosed as defined in the paragraph given in brackets below from Part I of Schedule 12A to the Act”.

This document can be made available in large print, Braille, tape format, other languages or alternative format upon request. Please contact the Committee section on 01822 813662 or email [arose@westdevon.gov.uk](mailto:arose@westdevon.gov.uk)

AGENDA ITEM <b>6</b>
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## WEST DEVON BOROUGH COUNCIL

AGENDA ITEM <b>6</b>
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<b>NAME OF COMMITTEE</b>	<b>Overview and Scrutiny Committee</b>
<b>DATE</b>	<b>4 June 2013</b>
<b>REPORT TITLE</b>	<b>Annual Review of Priority Action Plans</b>
<b>Report of</b>	<b>Community Manager</b>
<b>WARDS AFFECTED</b>	<b>All</b>

**Summary of report:**

Following the review of the Connect Partnership and delivery arrangements the priority action plans for Community Life, Environment and Homes have been reviewed and updated in draft form to cover the period 2013-14. Members are asked to consider and comment on the draft updates.

**Financial implications:**

The resource implications of the actions proposed are set out in the action plans and have been incorporated into the Council's Financial Strategy.

**RECOMMENDATIONS:**

Members consider the draft 2013-14 action plans for Community Life, Environment and Homes and make recommendations as to their further development.

**Officer contact:**

Debbie Bird, Community Manager, [debbie.bird@swdevon.gov.uk](mailto:debbie.bird@swdevon.gov.uk), lead officer for Community Life  
 Ross Kennerley, Natural Recreation and Environment Manager, [ross.kennerley@swdevon.gov.uk](mailto:ross.kennerley@swdevon.gov.uk), lead officer for Environment  
 Liam Reading, Affordable Housing Manager, [liam.reading@swdevon.gov.uk](mailto:liam.reading@swdevon.gov.uk), lead officer for Homes

**1. BACKGROUND**

- 1.1 In order to ensure that it manages and targets resources where they are most needed, the Council regularly reviews its corporate priorities to ensure that they are relevant to the local area. At the Council meeting in December 2010, Members approved four high level priorities for the authority and authorised the development of detailed delivery plans for each priority.

- 1.2 The high level priorities approved were:
  - Community Life
  - Economy
  - Environment
  - Homes
- 1.3 The full delivery plans for each of these priorities were approved by the relevant Committees in July 2011. Annual updates for 2012-13 were produced for Community Life, Environment and Homes and approved by Members in July 2012. The Economy plan was updated following a review of the Service and an update document covering the period 2012-14 was approved in October 2012.
- 1.4 Following a review changes to the Connect Partnership and delivery arrangements were approved in April 2013. In future rather than a Connect Strategy and four separate delivery plans there will be one strategy which will include focused annual action plans for the four priorities.
- 1.5 Longer terms strategic goals and aspirations will be referenced in the main document and actions to support their delivery will be included in the annual action plans at the appropriate time.
- 1.6 Monitoring of the action plans will take place annually rather than six-monthly.
- 1.7 Overview and Scrutiny is responsible for monitoring progress on the priority action plans and influencing their further development.
- 1.8 The Economy action plan is not due to be reviewed until March 2014 and will be integrated into the new arrangements at that time.

## **2 UPDATED COMMUNITY LIFE, ENVIRONMENT AND HOMES ACTION PLANS**

- 2.1 The 2013-14 draft action plans for Community Life, Environment and Homes are attached at appendix A, B and C respectively.
- 2.2 The action plans were developed in consultation with stakeholders and partners. We also received 157 responses to an on-line questionnaire on the priorities; these responses indicate that in general actions are being focused on the areas the public consider to be important.
- 2.3 During the review process it was identified that there is still further work to do to shorten the priority action plans to ensure that they are focused with actions that add value and are realistic and measureable. Work has been undertaken this year with the delivery groups to address this.
- 2.4 The priority action plans also now identify estimated officer time, financial commitment and any known external funding.

- 2.5 Members of the Committee are asked for their recommendations as to the further development of the action plans. The final drafts will be incorporated into the updated Connect Strategy for 2013-14, which will be presented to the Community Services Committee in July 2013. In particular Members might want to consider:
- Will the specific actions deliver desired outcomes?
  - Are there any actions to be removed or added?
  - Are the resource implications on officer time and budgets appropriate?

### 3. LEGAL IMPLICATIONS

- 3.1 Overview and Scrutiny is responsible for monitoring and influencing the priority action plans.
- 3.2 There is a legal requirement under the Homelessness Act 2002 to produce a homelessness strategy at least once every 5 years, based on a review of homelessness in the district and setting out plans for homeless prevention and securing sufficient suitable accommodation and support services for homeless households. This is included within the Connect Strategy and Homes action plan.

### 4. FINANCIAL IMPLICATIONS

- 4.1 The resource implications of the actions proposed are set out in the action plans and have been incorporated into the Council's Financial Strategy.

### 5. RISK MANAGEMENT

- 5.1 The Risk Management implications are shown at the end of this report in the Strategic Risks Template.

<b>Corporate priorities engaged:</b>	Community Life Environment Homes
<b>Statutory powers:</b>	Overview and Scrutiny is responsible for monitoring and influencing the priority action plans. A statutory requirement to produce a Homelessness Strategy.
<b>Considerations of equality and human rights:</b>	A 360 degree assessment was carried out on the original Connect Strategy and Delivery Plans – no further assessment is required unless the priorities change significantly.
<b>Biodiversity considerations:</b>	A 360 degree assessment was carried out on the original Connect Strategy and Delivery Plans – no further assessment is required unless the priorities change significantly.

<b>Sustainability considerations:</b>	A 360 degree assessment was carried out on the original Connect Strategy and Delivery Plans – no further assessment is required unless the priorities change significantly.
<b>Crime and disorder implications:</b>	A 360 degree assessment was carried out on the original Connect Strategy and Delivery Plans – no further assessment is required unless the priorities change significantly.
<b>Background papers:</b>	Connect Strategy 2011- 2015/ Connect Strategy Annual Update 2012/13 Community Life delivery plan 2011-2015/ Community Life Annual Update 2012/13 Homes delivery plan 2011-2015/ Homes Annual Update 2012/13
<b>Appendices attached:</b>	Appendix A – Draft Community Life Action Plan 13/14 Appendix B – Draft Environment Action Plan 13/14 Appendix C – Draft Homes Action Plan 13/14



## STRATEGIC RISKS TEMPLATE

No	Risk Title	Risk/Opportunity Description	Inherent risk status			Mitigating & Management actions	Ownership
			Impact of negative outcome	Chance of negative outcome	Risk score and direction of travel		
1	Strategic Direction	Provide strategic direction for community life and homes setting out how we will improve the quality of life in West Devon and South Hams working with our partners and the community.	Plans that don't meet local needs.	Low	6 ↔	Community Life, Environment and Homes Identified as priorities for the area.  Connect Strategy offers clear strategic direction to meet local needs in West Devon and South Hams.  Actions define outcomes for local communities.	Priority Lead Officers
2	Community Engagement	Effectively engage communities in developing plans for their locality to meet local needs.	Local People unable to influence and shape plans.	Medium	9 ↔	Regular stakeholder consultation and annual priorities survey.  Up to date evidence used to develop plans, including local consultation.  Voice initiatives used to inform development of plans.  Delivery Groups comprising key partners and community representatives developing plans.	Priority Lead Officers
3	Economic Conditions and Funding	Difficult economic conditions and reducing funding could impact on delivery.	Unable to deliver outcomes to meet local needs.	High	12 ↓	Resources identified in action plans and Financial Strategies.  Regular monitoring and updating to identify and address emerging issues.	Priority Lead Officers
4	New Government Policy	Actions need to be in conformity with Government legislation.	Actions don't deliver outcomes in line with Government policy	Low	6 ↔	Maintaining understanding of Government legislation.  Working closely with partners and communities to develop action plans that reflect Government policy and meet local need.	Priority Lead Officers

Direction of travel symbols ↓ ↑ ↔

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# Appendix A - Draft Community Life Action Plan for 2013/14

## 1. CONNECTING COMMUNITIES

1.1 Maintaining and Improving Access to Services						
Milestones	Outcomes	Target Date	Responsible Partners	Council Resource Required		External Funding
				STAFF TIME	Budget	
Hold additional community events in: <ul style="list-style-type: none"> <li>• South Brent</li> <li>• Ivybridge</li> </ul>	Better engagement with residents of South Brent and Ivybridge.  Residents more aware of their local services and how these can be accessed.	December 2013	Connect Outreach Partners South Brent Caring	45hrs approx	South Brent venue cost - £22.50	Contributions are made from the partners ad hoc throughout the year to help fund venue costs & advertising
Deliver a roving outreach service over 13 days, visiting 50 villages across South Hams via the mobile library service.	Increase the number of residents in rural communities who are able to access local services.  Partners working more efficiently and effectively on joint delivery of services.	July 2013	Devon County Council (DCC) Connect Outreach Partners	Approx 135 hours including planning	No other budget implications	Partners time
Deliver a roving outreach service in West Devon visiting 13 rural communities.	Increase the number of residents in rural communities who are able to access local services.  Partners working more efficiently and effectively on joint delivery of services.	June 2013	Dartmoor National Park Authority (DNPA) Devon and Somerset Fire Service (DSFS) Connect Partners	Approx 74 hours including planning	No other budget implications	Partners time
Deliver a rural crime event in Hatherleigh.	Local residents more aware of rural crime and the steps they can take to protect themselves and their property.	April 2013	Community Safety Partnership (CSP) Connect Partners	Approx 15 hours including planning	No other budget implications	Partners time

1.2 Engaging with Young People						
Milestones	Outcomes	Target Date	Responsible Partners	Council Resource Required		External Funding
				STAFF TIME	Budget	
Deliver an information event for Young People at KEVICCS in Totnes	<p>Enable effective engagement with young people, providing information that will be of assistance to them.</p> <p>Young people more aware of local services and how to access them.</p>	March 2014	South Hams District Council Connect Partners	Approx 37 hours	No other budget implications	Partners time
Produce Holiday and Play Activity Directories for South Hams and West Devon to be sent out by email to all partners and placed on the Council websites.	<p>Families encouraged to participate in healthy, fun and physical activities.</p> <p>Maintain and increase participation in play activities to improve health and wellbeing.</p>	July 2013	South Hams District Council West Devon Borough Council	Approx 65 hours SH and 50 hours WD	Design charge to be agreed.	Sourcing external funding to print a small number of hard copies
Deliver Play Days at Castle Drogo and Okehampton Community Hub.	<p>Families encouraged to participate in healthy, fun and physical activities.</p> <p>Maintain and increase participation in play activities to improve health and wellbeing.</p>	Sept 2014	West Devon Play Forum	Approx 55 hours	Print costs for posters only.	Partners time
Develop a Young Persons Micro Website.	<p>Enable effective engagement with young people, providing information that will be of assistance to them.</p> <p>Partners understand the issues facing young people and are able to better respond to them and source appropriate solutions.</p>	March 2014	South Hams District Council West Devon Borough Council Devon County Council NHS Devon and Cornwall Police Devon and Somerset Fire Service	Approx 175 hours	Design costs	Partners time
Develop an approach to engaging with Young People in the development of a Renewable and Green Energy Strategy and a Youth Proofing Protocol	Effective engagement with young people that enables them to influence the work of the Councils and partners.	March 2014	South Hams District Council West Devon Borough Council	Approx 75 hours (10 days)	No other budget implications	Partners time

## 2. ENABLING VIBRANT COMMUNITY LIFE

2.1 Empowering Local Communities						
Milestones	Outcomes	Target Date	Responsible Partners	Council Resource Required		External Funding
				STAFF TIME	Budget	
Pilot the Localisation of Services Model in Lifton exploring alternative options for the delivery of grounds maintenance services currently provided by both the Borough and County Council.	<p>Improved delivery of grounds maintenance services.</p> <p>Village is more attractive, cleaner and well kept enhancing the local environment for residents and visitors.</p>	July 2013	West Devon Borough Council Devon County Council Lifton Parish Council	Approx 120 hours (16 days)	No other budget implications	Village obtained own funding for equipment and training
Deliver a Town and Parish Councillor Development Programme in West Devon.	<p>Improved Town and Parish Councillor effectiveness.</p> <p>Towns and parishes enabled to understand and utilise the benefits offered by the Localism agenda and its implications for them.</p>	March 2014	West Devon Borough Council Devon Association of Local Councils (DALC) Town and Parish Councils	Approx 37 hours	No other budget implications	£6,000 TAP funding
<p>Increase membership of the Community Voice in both South Hams and West Devon by:</p> <ul style="list-style-type: none"> <li>Attending outreach events</li> <li>Promotion of Membership in the press, on the website, at events and through existing groups and Voice initiatives.</li> </ul>	A database of local people who are interested in participating in the consultation process and willing to engage with the Councils on service delivery and key plans for the area, improving engagement with local residents. Will be measured by number on the database and number of responses to consultations.	March 2014.	South Hams District Council West Devon Borough Council	Approx 75 hours (10 days)	No other budget implications	N/A

2.2 Shaping Local Communities						
Milestones	Outcomes	Target Date	Responsible Partners	Council Resource Required		External Funding
				STAFF TIME	Budget	
Engage with local communities on initial options and ideas to inform the development of Local Plans for the area.	Communities involved and engaged in the development of Local Plans that affect development in both Council areas.	March 2014	South Hams District Council West Devon Borough Council Dartmoor National Park Authority (DNPA)	Time resource difficult to quantify at this early stage	Costs approx £20,000 per local authority for consultation and evidence Procurement.	N/A
Support the Community-Led Planning process in line with the agreed Community Planning Protocols.	Communities enabled to take forward plans for their area that meet local development needs and involve local people in shaping development for the future – will monitor number of communities assisted and level of assistance.	March 2014	South Hams District Council West Devon Borough Council	Difficult to quantify but will only be able to assist where there is capacity to do so.	No other budget implications	Government funding for Neighbourhood Plans
Deliver 3 Planning training sessions in each local authority area to Town and Parish Councils.	Towns and Parishes understand and support the local planning process.  Greater co-operation between the Councils and Towns and Parishes and improved engagement over planning applications and issues.	March 2014	South Hams District Council West Devon Borough Council	6 sessions – 9 days (1.5 days each for planning, and delivering). Total approx 65 hours	Minimal for refreshments	N/A

### 3. HEALTHY AND ACTIVE COMMUNITIES

3.1. Creating, Promoting and Supporting Healthy and Active Communities						
Milestones	Outcomes	Target Date	Responsible Partners	Council Resource Required		External Funding
				STAFF TIME	Budget	
Update both Councils evidence base for open space, sport and recreation to inform negotiations with Developers on new housing sites.	<p>Compliant evidence base that will inform negotiations with developers and provide evidence for accessing external funding for sports and leisure facilities.</p> <p>Development of “fit for purpose” and National Governing Body recommended sports facilities and playing pitches in the area.</p> <p>Increased participation in sport and physical activity.</p>	March 2014	South Hams District Council West Devon Borough Council Sport England	Project management and tender process Circa 40 hours	£10,000 - £20,000	May be Potential for partner funding
Work with partners to develop a Devon-wide model for delivery of Walk and Talk from April 2014 using county led scheme with local delivery partners.	<p>Health Walks schemes embedded in the future preventative health care model for Devon. Project becomes sustainable and continues to support and increase the numbers of walkers and volunteers across the area.</p> <p>Improvement in Health and Wellbeing of our communities including social inclusion and mental health.</p>	March 2014	South Hams District Council West Devon Borough Council Devon County Council, Health and Wellbeing Board- Commissioning group Devon Local Authorities.	Ongoing support. Current Line management role for Walk and Talk Coordinator-externally funded post.	£5,000	£20,000 NHS Devon DCC
Ensure the successful roll out of the new Active Communities project if the external funding bid to Sport England is successful. Continuation project from Active Villages focussing on larger communities.	<p>Coordinated approach to delivery and maximum impact in larger communities.</p> <p>Address the 14 – 25 age group and associated drop off in participation levels.</p> <p>Improvement in Health and Wellbeing of our communities and increase in participation in sport and physical activity.</p>	March 2014	South Hams District Council West Devon Borough Council Devon County Council Active Devon Sport England- Community Sport Activation Fund	Circa 2 hours per week	No other budget implications	<p>Estimated-South Hams 12 X 3 yrs= £36,000</p> <p>West Devon 8 X 3 yrs= £24,000</p>

Milestones	Outcomes	Target Date	Responsible Partners	Council Resource Required		External Funding
				STAFF TIME	Budget	
Manage, deliver and monitor the joint action plan for the Active South Hams and West Devon Community Sport Physical Activity Network (CSPAN) with partners and use the joint action plan to further evidence the need for sport and physical activity development initiatives across West Devon and South Hams.	<p>Joined up approach to the delivery of sports and physical activity project ensuring higher impact.</p> <p>Further evidence base for partners to use in when applying for external funding.</p> <p>Improved health and wellbeing and increase in participation in sport and physical activity across the areas.</p>	April 2014	South Hams District Council West Devon Borough Council National Governing Bodies Active Devon NHS Devon Devon Youth Service Leisure Providers- Leisure Connection, Tone Leisure, OCRA Dartmoor National Park Authority	Circa 5-10 hours a month	No other budget implications	Various for project delivery Circa £1,000,000
Ensure continued support for entry into the Devon Games to Inspire event 2013.	<p>Commits Councils' role to support Olympic Legacy programmes.</p> <p>Increasing the school to club link opportunities for young people and therefore increasing participation in regular sport.</p>	July 2013	South Hams District Council West Devon Borough Council Active Devon OCRA Tone Leisure	Circa 2 -4 hours a month	West Devon £3,500  South Hams £3,500	£25,000
Develop a club development and project support structure across both Council areas.	Both Councils to work with external partners to enable local communities, clubs, volunteers to progress and take forward sport and physical activity schemes to sustain and increase participation.	March 2014	South Hams District Council West Devon Borough Council Active Devon OCRA Tone Leisure	Advise and assist. Circa 2 - 4 hours per month	To be confirmed	Potential for partnership funding
Agree Public Health priorities for the South Hams and West Devon areas.	Local health priorities identified to enable the development of appropriate actions to tackle health equalities and improve health and wellbeing.	July 2013	South Hams District Council West Devon Borough Council Devon County Council Health and Wellbeing Boards/Health Commissioning Groups	Staff time to be determined	No other budget implications	Funding available for actions and projects to address priority areas



## Appendix B - Draft Environment Action Plan for 2013/14

Reduce, Re-use and Recycle						
Milestones	Outcomes	Target Date	Responsible Partners	Council Resource Required		External Funding
				STAFF TIME	Budget	
Develop an annual educational programme with focus on the delivery of education in key areas – communities, schools.	Greater community knowledge of waste reduction and recycling options by direct involvement and consultation with community groups and residents.	June 2013	SHDC, WDBC, DCC, DAWRRC, DCRN, WRAP, SWWRF.	To be confirmed	To be confirmed	To be confirmed
Connect with local communities and business groups by interaction with established waste fora which proactively encourage public involvement in future decisions on local waste issues.	Support and develop community and other groups in achieving sustainable waste management practices.	On-going	SHDC, WDBC, DCC, DCRN, DFF, DCCN	To be confirmed	To be confirmed	To be confirmed
Directly support community initiatives to reduce, reuse and recycle in particular working with community and transition groups to promote sustainable waste management and which encourage management of waste further up the waste hierarchy.	Greater community involvement and understanding of waste management.	On-going	SHDC, WDBC, DCC, DCRN, DFF, transition groups	To be confirmed	To be confirmed	To be confirmed

Energy Conservation and Generation						
Milestones	Outcomes	Target Date	Responsible Partners	Council Resource Required		External Funding
				STAFF TIME	Budget	
Produce a West Devon and South Hams Community Energy Plan in conjunction with community groups and interested parties.	Continue to support the community group partnership to promote joint working across both council areas; Produce a community supported approach to energy conservation and energy generation; Promote and publicise outcomes and actions.	July 2014	South West Devon Community Energy partnership, WDBC SHDC DNPA, AONBs; DCC.	74hrs	No other budget implications	DCC (SEACs) c. £60,000
Review opportunities for energy generation or conservation on council assets and projects.	Co-ordinated approach to increased energy generation and energy conservation	On Going	SHDC, WDBC, South West Devon Community Energy Partnership	148 hrs	Would need to be considered in capital programme on an invest to generate basis	To be confirmed.  Would depend on any opportunities identified
Production of Renewable Energy Guidance including requirements for locating renewable energy proposals and for on site renewable energy generation on new build proposals.	Guidance that balances the merits and concerns of renewable energy projects. Currently on consultation in SHDC	July 2013	SHDC; WDBC; DCC; DNPA	148 hrs	Publication costs	NA
To work with the Energy Saving Trust and other partners on the EU funded 'Ready for Retrofit' project to identify and implement a preferred model for delivery of energy efficiency measures through the Green Deal and Energy Company Obligation (ECO) initiative.	Delivery model implemented and uptake of ECO/Green Deal measures maximised along with the associated economic and fuel poverty reduction benefits.	Dec 2013	SHDC, WDBC, DCC, EST, SWDCEP	74hrs	Officer time plus potential for capital investment depending on preferred model (subject to Member approval)	To be confirmed

Transport and Travel						
Milestones	Outcomes	Target Date	Responsible Partners	Council Resource Required		External Funding
				STAFF TIME	Budget	
Review availability and accessibility of public and community transport.	Maximising and promoting availability; Increasing health and well being for members of the community including vulnerable groups; Promoting on-going dialogue with service providers. Co-ordinated approach to green travel planning.	March 2014	SHDC; WDBC; DCC; Service Providers	TBC	Existing community transport funding maintained however current service could also be reviewed to ensure its meeting local needs.	To be confirmed
Support cycle and walking initiatives to increase access to green space and country side and for commuting.	Increased quantity and quality of access to public space; Reduced car travel.	On-going	SHDC; WDBC; DCC; Sustrans; Ramblers; Groups; Clubs;	37 hrs	Partnership work with DCC to promote opportunities	NA
Promote and support Green Travel Planning	A combined Council green travel plan; Support community based green travel planning	TBC	SHDC; WDBC; DCC; Service Providers; Developers	To be confirmed	No other budget implications	To be confirmed

Land and Food						
Milestones	Outcomes	Target Date	Responsible Partners	Council Resource Required		External Funding
				STAFF TIME	Budget	
Work with community organisations to enable the use of council owned land to be utilised for community food production.	Increased opportunity for community based food production.	March 2015	DNPA, WDBC, SHDC, Transition and local Environment Groups. Allotment Associations.	37hrs	No other budget implications	To be confirmed  Projects are community led and groups will need to self fund.
Liaise with DEFRA and Natural England to target land management support and grant aid in South Hams and West Devon.	Maximise external support and grant aid to support agriculture and land management in South Hams and West Devon.	On-going	SHDC; WDBC; DEFRA; Land owner organisations;	10hrs	No other budget implications	Will be directed to land management for landowners.

Adapting to Climate Change						
Milestones	Outcomes	Target Date	Responsible Partners	Council Resource Required		External Funding
				STAFF TIME	Budget	
Support the Lead Local Flood Authority (DCC) administer it responsibilities under Flood and Water Management Act 2010.	Combined approach to flood resolution. More joined up approach gives better service to public.	December 2014	DCC	~ 3 days a week spent on Land Drainage	No other budget implications.	DCC and EA funding for schemes

Conserve and Enhance the Built Environment						
Milestones	Outcomes	Target Date	Responsible Partners	Council Resource Required		External Funding
				STAFF TIME	Budget	
Work with communities on local public space improvement projects.	Deliver 12 Big Green Space Challenge 2012 projects and up to 10 further community managed public space improvement projects.	March 2014	SHDC; WDBC; PCC; BTCV, Community Groups, Town and Parish Councils	148 hrs	s.106 Langage Landscape Fund	External match fund will be sought for schemes
Work with other local authority partners, business and community groups to promote Tavistock as a Key Centre in the Cornwall and West Devon Mining Landscape World Heritage Site (WHS)	Completion of Key centre studies; designation of Tavistock as a Key centre in the WHS and successful implementation of the Tavistock THI scheme	October 2013 and ongoing	TTC, DCC, Tavistock BID Co. Tavistock and District Chamber, WHS	165 hours	ED Grant scheme and LABGI	External funds from various partners

Conserve and Enhance the Natural Environment						
Milestones	Outcomes	Target Date	Responsible Partners	Council Resource Required		External Funding
				STAFF TIME	Budget	
Programme of projects, events and activities in South Devon and Tamar Valley AONBs.	Integrated promotion and management of nationally protected landscapes.	On-going	SHDC; WDBC; DCC; DNPA; AONB Partnerships; CCC;	74 hrs	Part funded from WDBC and SHDC core contributions	Based on 12.5% council contribution DCC provide 12.5% and DEFRA fund 75%. Other funding also pursued
Support delivery of AONB management plans and work further with AONB units.	High quality landscape management and promotion of access and understanding to visitors and residents.	Mar 2014	SHDC; WDBC; DCC; DNPA; AONB Partnerships; CCC;	74 hrs	Part funded from WDBC and SHDC core contributions	As above
Continue to develop the coordinating role for estuary management.	Coordinated management and promotion of all estuaries to promote conservation, access and commercial interests.	On-going	SHDC; WDBC; DCC; AONB Partnerships; CCC; Harbour Authorities; Estuary Partnerships; MMO	10 hrs	Part funded from WDBC and SHDC core contributions	Harbour Authorities, DCC, Duchy, Natural England

Milestones	Outcomes	Target Date	Responsible Partners	Council Resource Required		External Funding
				STAFF TIME	Budget	
Introduce joint working with the environmental voluntary sector and neighbouring authorities to identify biodiversity priorities including work on Local Nature Partnerships, Green Infrastructure partnerships and Biodiversity Offsetting.	A coordinated approach to biodiversity conservation management across South Hams and West Devon.	December 2013	SHDC; WDBC; DCC; DNPA; DWT; RSPB; BCT; Natural England	74 hrs	s.106 funds	PCC, TBC, TDC, DNPA, DCC, Natural England, National Trust, Torbay Coast and Countryside Trust
Support South Hams Tree Warden scheme.	More community involvement in tree and woodland schemes.	On-going	SHDC, WDBC, Woodland Trust, Community Groups.	7 hrs	No other budget implications	Community groups, landowners.
Deliver Public Space Improvement programme.	Improved play, park, countryside and pitch facilities.	On -going	SHDC, Town and Parish Councils, Community Groups, Sports Clubs	0.2 fte	No other budget implications	s.106, external funders, sport governing bodies etc

## Appendix C - Draft Homes Action Plan for 2013/14

### 1. BALANCE THE HOUSING MARKET

1.1 Increase the Supply of Affordable Homes						
Milestones	Outcomes	Target Date	Responsible Partners	Council Resource Required		External Funding
				STAFF TIME	Budget	
Deliver 190-235 units of affordable housing to include:  100-125 new build affordable homes in South Hams  80-100 new build affordable homes in West Devon  8 empty homes returned to use or provided through conversion as affordable homes (South Hams)  1 x West Devon and 1 x South Hams through the Shekinah Project	Increased supply of affordable homes to meet identified need.  Increased supply of affordable homes & increased New Homes Bonus.  Enable the Councils to meet the statutory accommodation duty under the Housing Act.	March 2014	South Hams District Council West Devon Borough Council Registered Providers Developers CCD – Rural Housing Partnership Private sector landlords and Chapter 1	1.75 FTE South Hams  1.4 FTE West Devon	Capital Funding budget as approved in both Councils	Homes and Communities Agency Affordable Housing Programme  Registered Providers  Developers
Introduce Self Build Initiative.	Increased options to deliver affordable homes.  Increased supply of affordable homes & increased New Homes Bonus.  Links to further education & employment opportunities.  Positive growth & economic benefits.  Reduce Council liability for maintenance of council owned plots.	August 2013	West Devon Borough Council South Hams District Council Parish Councils Registered Providers Community Groups CCD – Rural Housing Partnership	4 days per month	No budget implications at this time	Homes & Communities Agency  Registered Providers

Milestones	Outcomes	Target Date	Responsible Partners	Council Resource Required		External Funding
				STAFF TIME	Budget	
Explore and deliver alternative funding models for the delivery of affordable housing.	<p>Increased investment in affordable housing delivery.</p> <p>Increased housing options including low cost home ownership models.</p>	July 2013	<p>South Hams District Council</p> <p>West Devon Borough Council</p>	1 day per month	No budget implications	<p>Registered Providers</p> <p>Homes &amp; Communities Agency</p> <p>Private Institutional Investment</p>
Deliver a Connecting Communities project.	<p>Increased community capacity and engagement in the delivery of affordable housing.</p> <p>Increased numbers of affordable homes.</p> <p>Best practice and learning shared across communities to enable the delivery of housing and facilities to meet local needs.</p> <p>Increased localism and community ownership.</p> <p>Less reliance on local authority intervention.</p>	Sep 2013	<p>South Hams District Council</p> <p>West Devon Borough Council</p> <p>Registered Providers</p> <p>Community Groups</p> <p>Parish Councils</p> <p>CCD – Rural Housing Partnership</p>	<p>1 officer x 1 day per week for 6 weeks to develop web site</p> <p>Minimal input thereafter</p>	No other budget implications	<p>Devon County Council</p> <p>RIEP funding allocated for Localism Projects available through Community Team</p>
Explore innovative approaches to site selection.	Greater community engagement in the delivery of affordable housing in appropriate locations.	March 2014	<p>South Hams District Council</p> <p>West Devon Borough Council</p>	10 days	No budget implications at this time	



1.2 Understand the Local Housing Market and Assess Local Housing Need						
Milestones	Outcomes	Target Date	Responsible Partners	Council Resource Required		External Funding
				STAFF TIME	Budget	
Finalise and publish the Strategic Housing Market and Needs Assessment.	Clear evidence to support new Local Plans for both Councils.  Inform & support future planning policy & site specific negotiations.	June 2013	South Hams District Council West Devon Borough Council Plymouth County Council Cornwall County Council Dartmoor National Park GVA Grimley Consultants	25 days	£22k per authority	
Undertake 3 Parish Housing Needs Surveys	Housing needs in specific parishes identified to help inform future development.  Residents are aware of local housing need helping to support delivery of local rural housing schemes.	March 2014	South Hams District Council West Devon Borough Council Community Council For Devon Parish Councils	2/3 days per LA	£5k per annum (£2.5k x both authorities)	Other rural Devon Districts Dartmoor National Park Registered Providers
Gypsies & Travellers Accommodation	Enable the provision of suitable sites for Gypsies and Travellers.	March 2014	South Hams District Council West Devon Borough Council	12 days	No budget implications at this time	
Deliver Community Housing surgeries.	Raising awareness and understanding of affordable housing at community level.  Promoting the Localism agenda.	Every 6 months	South Hams District Council West Devon Borough Council	1 x day per 6 months per Council	No other budget implications	

### 1.3 Make Better Use of Existing Housing Stock

Milestones	Outcomes	Target Date	Responsible Partners	Council Resource Required		External Funding
				STAFF TIME	Budget	
Develop, adopt and implement a Joint Empty Homes Strategy across both Councils in light of changes to Council Tax exemptions.	Targeted approach to bringing empty properties back into use, maximising use of existing housing stock and New Homes Bonus income for both Councils.	October 2013	South Hams District Council West Devon Borough Council	0.2 FTE WDBC  0.2FTE SHDC	No other budget implications	None at present but HCA funding to be accessed when available
Down Sizing Project (Welfare Reform Act) – Deliver a new scheme targeted at older tenants to encourage downsizing into designated and sheltered accommodation and free up family homes for those in need.	Mitigate risk of rent arrears for households under occupying.  Increase supply of general needs family housing for local people.  Meet the needs of older people.	August 2013	South Hams District Council West Devon Borough Council Registered Providers Devon Home Choice Partnership	1 day per month	SHDC - Up to £25k  WDBC – up to £15k	
Improve Night Shelter provision in South Hams.	Aid the regeneration of disused Council employment units.  Reduce incidence of rough sleeping and increase health & well being for those vulnerable people on the streets.  Enable vulnerable homeless people into secure accommodation.	Summer 2014	South Hams District Council Revival Life Ministries Shekinah	1.5 days per month	No budget implications	Revival Life Ministries  Charitable donations

## 2. ENHANCE HOUSING OPTIONS AND CHOICE

2.1 Improve Housing Options and Choice for Vulnerable People							
Milestones	Outcomes	Target Date	Responsible Partners	Council Resource Required		External Funding	
				STAFF TIME	Budget		
Work with partners to provide improved support and access to services for rough sleepers.	<p>Reduction in the incidences of rough sleeping.</p> <p>Offering temporary accommodation to people who are rough sleeping</p> <p>Provide one point of contact for rough sleepers</p> <p>Offering individual solutions</p> <p>Facilitate re-connection</p> <p>Assist into suitable settled accommodation</p> <p>Health needs audit of rough sleepers &amp; people at risk of rough sleeping in Totnes.</p> <p>Better understanding of number of rough sleepers in the area by conducting an early morning street count in rough sleeping "hotspots"</p> <p>Community &amp; local businesses educated in how to best support rough sleepers in their area.</p>	Spring 2014	South Hams District Council West Devon Borough Council Shekinah Encompass South West Revival Life Ministries NHS Devon	1 day per week	Increased expenditure on temporary accommodation £10,000	<p>FTE Post across South Hams &amp; West Devon funded by central government grant until September 2014</p> <p>Homelessness prevention funding</p>	

2.2 Devon Home Choice						
Milestones	Outcomes	Target Date	Responsible Partners	Council Resource Required		External Funding
				STAFF TIME	Budget	
Review membership of Devon Home Choice Partnership	Ensure future platform for the allocation of social housing provides value for money and is fair and equitable to the service users.	March 2014	Devon Home Choice Partners	20 days between Housing Services manager and Team Manager	No other budget implications	
2.3 Prevent Homelessness						
Milestones	Outcomes	Target Date	Responsible Partners	Council Resource Required		External Funding
				STAFF TIME	Budget	
Develop a policy to enable the Council to discharge its homeless duty to accommodate into the private rented market instead of into units of social housing	Reduced amount of time applicants remain in temporary accommodation.	December 2013	South Hams District Council	2 days a week	No other budget implications	Discretionary Housing payments
	Reduction in number of applicants placed in temporary accommodation		West Devon Borough Council			Homelessness prevention funding
Establish a procedure for using the Devon Minimum Property Standards to support the discharge of the main homelessness duty into the private rented sector.	Better use of Housing Stock. Reduction in instances of temporary accommodation required. Security built in to ensure safe and suitable properties through Landlord's self-certification with a monitoring function from Environmental Health	April 2014	South Hams District Council West Devon Borough Council	To be confirmed	No other budget implications	

2.4 Increase Awareness of Housing Options						
Milestones	Outcomes	Target Date	Responsible Partners	Council Resource Required		External Funding
				STAFF TIME	Budget	
Target tenants affected by the bedroom subsidy reform	<p>Early intervention will prevent homelessness through rent arrears and other debt by offering an individual housing options service to support and assist applicants through:</p> <ul style="list-style-type: none"> <li>• Money Advice</li> <li>• Targeted Mutual Exchanges</li> <li>• Downsizing support packages</li> </ul>	Autumn 2014	South Hams District Council West Devon Borough Council Registered Providers	1 day a week	No other budget implications	Discretionary Housing payments  Homelessness prevention funding
Employ a dedicated Young Persons Officer for South Hams & West Devon	<p>To improve the outcomes of Young People who become homeless.</p> <p>To reduce the numbers of young people entering the care system</p> <p>To find sustainable realistic solutions to young people in housing crisis</p> <p>To educate and inform Young People about their housing options</p>	Autumn 2013	South Hams District Council West Devon Borough Council Devon County Council	3 days a week	No other budget implications	£20k Devon County Council

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### 3. SECURE GOOD QUALITY SAFE HOMES

3.1. Support Independent Living						
Milestones	Outcomes	Target Date	Responsible Partners	Council Resource Required		External Funding
				STAFF TIME	Budget	
Develop and promote adoption/ implementation of a joint protocol with Registered Providers for the delivery of Disabled Facility Grants within their stock.	Adaptations for Registered Provider Tenants assessed, approved and delivered efficiently enabling individuals to live independently.	November 2013	South Hams District Council West Devon Borough Council Registered Providers	Minimal – quarterly meetings	Existing grants Budget	Registered Provider funding subject to negotiations

3.2. Improve Private Sector Housing Conditions						
Milestones	Outcomes	Target Date	Responsible Partners	Council Resource Required		External Funding
				STAFF TIME	Budget	
Promote the Private Sector Renewal Policy across both Districts.	The health and well being of individuals and families improved through the improvement of Private Sector Housing Condition.	October 2013	South Hams District Council West Devon Borough Council Owner-occupiers and Private Landlords Wessex	0.5 FTE SH 0.4FTE WD	Existing grants Budget	Residual Decent Homes Funding from previous years
Implement a risk based inspection programme for Licensed Park Home/Caravan Sites.	Sites inspected in line with statutory requirements and risks to residents reduced.	October 2013	South Hams District Council West Devon Borough Council	0.05FTE WD 0.05FTE SH	Existing Budget	
3.3. Reduce Fuel Poverty and Increase Energy Efficiency						
Milestones	Outcomes	Target Date	Responsible Partners	Council Resource Required		External Funding
				STAFF TIME	Budget	
Implement Action Plan identified within Home Energy Conservation Act (HECA).	Fulfilment of statutory obligation to establish the Council's intentions with regard to Energy Efficiency Savings	March 2014	South Hams District Council West Devon District Council	0.1FTE WD 0.1FTE SH	Existing Budget	
Actively support local community projects to improve energy efficiency and reduce fuel poverty	Improved energy efficiency and reduced fuel poverty through community based initiatives.	March 2014	South West Devon Community Energy Partnership South Hams District Council West Devon Borough Council Dartmoor National Park Authority	0.05FTE WD 0.05FTE SH	Existing Budget	

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## WEST DEVON BOROUGH COUNCIL

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<b>NAME OF COMMITTEE</b>	<b>Overview and Scrutiny Committee</b>
<b>DATE</b>	<b>4<sup>th</sup> June 2013</b>
<b>REPORT TITLE</b>	<b>The new Health Agenda</b>
<b>Report of</b>	<b>Head of Environmental Health and Housing</b>
<b>WARDS AFFECTED</b>	<b>All</b>

**Summary of report:**

To provide an Information Report on the Health and Well Being Board and to outline a future strategy for how the Council can effectively contribute to the local Health agenda.

**Financial implications:**

There are no direct financial implications associated with this report.

**RECOMMENDATIONS:**

That the contents of the report are noted and that members consider items they make like to see included in a future local Health and Well Being Strategy.

**Officer contact:**

Ian Bollans, Head of Environmental Health and Housing, 01803 861241  
[ian.bollans@swdevon.gov.uk](mailto:ian.bollans@swdevon.gov.uk)

### 1. BACKGROUND TO THE HEALTH AND WELL BEING AGENDA

1.1. The Health and Social Care Act 2012 was introduced following the White Paper 'Equity and excellence: Liberating the NHS'. Among many radical changes to be introduced by the Act was the introduction of Health and Well Being Boards (HWBB) which would operate within the Committee structures in upper tier and unitary authorities. The HWBB officially came into operation in April 2013 and currently has 12 members from a range of backgrounds. Councillor James McInnes is a member, representing all District authorities in Devon.

1.2. The functions of the HWBB are to:

- Ensure improved health and wellbeing within the area;
- Focus on health inequalities;
- Promote integration and partnership: and
- Improve local democratic accountability.

1.3. In addition to the establishment of the HWBB, other significant changes introduced under the Act include:

- The abolition of the Primary Care Trusts and Strategic Health Authorities;
- The transfer of Public Health responsibilities to upper-tier authorities;
- The creation of Public Health England – to oversee national issues;
- Creating a new Clinical Commissioning Framework for health services;
- The establishment of HealthWatch (a consumer-led organisation designed to engage with users of health services and the wider public).

1.4. The introduction of the HWBB provides an opportunity for the Council to re-evaluate its existing approaches to promoting the health agenda and to link in with the work of the HWBB and ensure that limited resources are being targeted effectively.

1.5. This report will outline the draft HWBB Strategy, local health issues and suggest a future approach to respond to the new Health Agenda.

## **2. THE HEALTH AND WELL BEING STRATEGY**

2.1. The HWBB has produced a Health and Well Being Strategy – a summary of which is attached to this report as a Background Paper. The strategy was produced following consultation on the priorities that should be included. The strategy has been developed from information contained within the Devon Joint Strategic Needs Assessment.

2.2. The main ‘themed’ priorities of the strategy are:

- Focus on families;
- Lifestyle choices;
- Independence in old age;
- Social Capital and the building of communities

2.3. There are a number of subject areas in each of these priorities. The Council through its activities has a bearing on a number of these. There is no obligation on the Council to directly support these priorities but Local Authorities do have a statutory duty to promote the economic, social and environmental wellbeing of their communities.



### **3. THE HEALTH AGENDA WITHIN WEST DEVON**

3.1. West Devon is classed as having a population whose general health is 'better than the England average' with deprivation levels 'lower than the England average'. There are however, both areas of deprivation and health inequalities that exist within the district. For example it is estimated that nearly 1300 children are living in poverty and 13.2% of Year 6 children are classed as obese. From available statistics the Department of Health has identified the following as health priorities:

- Healthy weight;
- Skin cancer;
- Alcohol;
- Smoking.

3.2. Areas of deprivation have been identified and ranked on a scale 1 -5 (with 5 being the worst) with the rest of England. The highest ranking (worst deprivation) in the West Devon area are:

- Bridgestowe;
- Exbourne;
- Lydford;
- Milton Ford;
- Okehampton East;
- Tamarside.

3.3. The Council currently contributes to the Health Agenda through the carrying out of a wide range of statutory and discretionary services. Services such as Environmental Health and Housing, the Benefits team and Leisure all directly support the health agenda. To date, however, there has been no overall strategy which focuses and directs our contribution.

### **4. A PROPOSED STRATEGY FOR WEST DEVON**

4.1. There will be a need to evaluate how the Council can make most effective use of its limited resources to support the health and well-being agenda. There are a number of priorities detailed in the HWBB Strategy where the Council can have a direct impact and influence. In addition there are a number of local health priorities and inequalities that members may also want to address.

4.2. It is therefore proposed that a local strategy is adopted to with a number of strategic themes:

- To continue to tackle the wider influences on health and well-being;
- To work with others to improve health within the Borough;
- To protect the health and wellbeing of our residents;
- This should be underpinned by a cross-cutting theme of reducing health inequalities.

4.3. Significant work is already being undertaken in some of these areas and it is not proposed to increase our resource allocation in this area, but to make sure that resources are effectively targeted and that we actively seek opportunities to work with others in the new health framework to identify new opportunities. As an example, as part of the Strategic Leisure Review the Council may wish to engage with health agencies to explore if there are opportunities to increase active participation in sport, while reducing the overall revenue cost of the service by generating new income streams.

## 5. Conclusion

5.1. The health agenda is a complex field, with a number of agencies having various roles to play.

5.2. Members may wish to consider issues that they wish to see addressed in any approach to implementing the Health and well-being agenda within West Devon.

## 6. LEGAL IMPLICATIONS

6.1. There are no direct legal implications associated with this report.

## 7. FINANCIAL IMPLICATIONS

7.1. There are no direct financial implications associated with this report.

## 8. OTHER CONSIDERATIONS

Corporate priorities engaged:	All
Statutory powers:	Local Government Act 1972 The Local Government and Public Involvement in Health Act 2007 Health and Social Care Bill 2012
Considerations of equality and human rights:	Health is a fundamental human right. The Council through the carrying out of its statutory and discretionary activities can have a direct effect on this.
Biodiversity considerations:	None directly related to this report.
Sustainability considerations:	None directly related to this report.
Crime and disorder implications:	None directly related to this report.
Background papers:	HWBB Health and Well Being Strategy
Appendices attached:	None

## STRATEGIC RISKS TEMPLATE

No	Risk Title	Risk/Opportunity Description	Inherent risk status				Mitigating & Management actions	Ownership
			Impact of negative outcome	Chance of negative outcome	Risk score and direction of travel			
1	Failure to engage with HWBB Agenda	Failure to engage with the HWBB Agenda would have an adverse impact on the health of local residents	3	3	9	↓	Engagement with the HWBB to influence strategy and direction. Ensuring that any local strategy supports the work of the HWBB where appropriate.	Ian Bollans Head of EH&H
2	Lack of clear corporate strategy	Lack of a clear local strategy could lead to resources being directed at those who are not most at need.	3	3	9	↓	Ensuring that the local strategy helps to effectively direct the efforts of the Council	Ian Bollans Head of EH&H

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Direction of travel symbols ↓ ↑ ↔

### BACKGROUND PAPERS:

Summary Health and Well Being Strategy

Further information – Devon Health and Well Being website: <http://www.devonhealthandwellbeing.org.uk/>

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# Health and Wellbeing

*Committed to promoting health equality*



## Joint Health and Wellbeing Strategy for Devon 2013–2016

*Summary*



## Introduction

Key representatives from health and social care have formed the **Devon Health and Wellbeing Board** to improve wellbeing and reduce health inequalities for people in Devon. As Health and Wellbeing Board, our role is to make sure that organisations providing health and social care in Devon focus on improving people's health and wellbeing, and measure their progress.

Every aspect of our lives has an impact on our health and wellbeing, from the health services we receive to our environment, housing, employment, education, transport and our involvement in local communities. So it is in all our interests to improve our health and wellbeing.

We have carried out a consultation on some proposed priorities, and given local residents and organisations the opportunity to influence them. Initially we will focus on families, lifestyle choices and maintaining independence in older age.

We welcome your views on our [Joint Health and Wellbeing Strategy](#). To see the full Strategy, or for more information about the Devon Health and Wellbeing Board, visit [www.devonhealthandwellbeing.org.uk](http://www.devonhealthandwellbeing.org.uk)





## What does health in Devon look like?

Devon has an older population than nationally, with peaks in the 60 to 64 years age group and in the 85 and over group. It is predicted that the population will increase by 20% in 2033 with greatest growth in older age groups. The county also attracts nearly 6 million visitors a year.

Devon is the third largest rural county in England and one of the most sparsely populated. The largest groups in Devon are residents in isolated rural communities and residents of small and medium sized towns with strong local roots. 3.4% of the population are from non-white ethnic groups and 3% from other white groups.

In Devon there are areas that are among the poorest in the country and some among the most wealthy. Devon's rural areas are generally poorer than rural areas elsewhere in England, and rural areas around some market towns are more deprived than the town itself.

There are over 7,000 births in Devon each year. Life expectancy is above the national average, with shorter life expectancy in North Devon, particularly in the towns of Ilfracombe and Bideford.

In 2009 there were 8,160 deaths in Devon, of which 2,237 were below the age of 75. In the under 75s coronary heart disease, lung cancer and cancer of the digestive system were the most common causes of death, followed by breast cancer, strokes and accidents.





## Devon's health and wellbeing priorities

We've looked at people's health and care needs across Devon through a Joint Strategic Needs Assessment, and looked at issues affecting people across the course of their lives to identify some initial priorities. Public consultation has helped us refine and shape these priorities, which now form the basis of our strategy for the coming year. These priorities will challenge and span organisational responsibilities, and will be reviewed and refreshed each year.

### Priority one:

#### **A focus on families**

Including families needing targeted support, teenage health, issues around under achievement and low aspirations at pre-school and at primary to secondary transition. Specific priorities are poverty, targeted family support, domestic and sexual violence and abuse, education outcomes, and transition from children's to adults' services.

### Priority two:

#### **Lifestyle choices**

The importance of people taking personal responsibility for their health, to prevent future ill-health. Specific priorities include alcohol, contraception and sexual health, screening services for cancer and other conditions, physical activity, healthy eating and smoking and high blood pressure.

### Priority three:

#### **Independence in older age**

The challenge of helping older people, including those with dementia, to live independent lives for longer. Specific priorities include falls prevention; support for people with dementia and carers support.

### Priority four: **Social capital and building communities**

Developing community co-operation: including neighbourliness, family support and personal responsibility. Specific priorities include mental and emotional health and wellbeing, the home environment, social support, offender health, and housing.



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## WEST DEVON BOROUGH COUNCIL

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<b>NAME OF COMMITTEE</b>	<b>Overview and Scrutiny Committee</b>
<b>DATE</b>	<b>4 June 2013</b>
<b>REPORT TITLE</b>	<b>Annual review of the South Devon and Dartmoor Community Safety Partnership</b>
<b>Report of</b>	<b>Senior Community Safety Officer</b>
<b>WARDS AFFECTED</b>	<b>All</b>

### Summary of report:

The purpose of this report is to provide Members with the opportunity to scrutinise the work of the Community Safety Partnership (CSP) as defined by Sections 19 and 20 of the Police and Justice Act 2006 and the Crime and Disorder (Overview & Scrutiny) Regulations 2009

### Financial implications:

There are no direct financial implications for the Council arising from this report.

### RECOMMENDATIONS:

It is recommended that;

The **Overview and Scrutiny Committee** notes the report and the achievements of the South Devon and Dartmoor Community Safety Partnership in 2012 and makes any recommendations with respect to the discharge of the functions of the partnership.

### Officer contact:

*Becca Gordon – Senior Community Safety Officer South Devon and Dartmoor Community Safety Partnership. [Rebecca.Gordon@Teignbridge.gcsx.gov.uk](mailto:Rebecca.Gordon@Teignbridge.gcsx.gov.uk) Tel: (01626) 215873*  
*Ian Bollans - Head of Environmental Health and Housing. [ian.bollans@swdevon.gov.uk](mailto:ian.bollans@swdevon.gov.uk) Tel: (01822) 813711*

### 1. Introduction

- 1.1 Community Safety Partnerships were set up as statutory bodies under Sections 5-7 of the Crime and Disorder Act 1998.
- 1.2 The South Devon and Dartmoor Community Safety Partnership (CSP) consists of a number of 'responsible authorities' who have a legal responsibility to work in partnership to tackle crime and disorder. The authorities are the:

- Police;
  - Police Authority;
  - Local Authorities;
  - Fire and Rescue Authority;
  - Health Service; and
  - Probation Service.
- 1.3 The South Devon and Dartmoor CSP is a merger of the South Hams, Teignbridge and West Devon CSP's. The merger allows for the effective use of limited resources across the three authorities. It has been operating since 2007.
- 1.4 The responsible authorities work together to develop and implement strategies to protect their local communities from crime and disorder and to help people feel safe. They work out local approaches to deal with issues including antisocial behaviour, drug or alcohol misuse and re-offending. They also work with others who have a key role, including community groups and registered social landlords.
- 1.5 Section 19 of the Police and Justice Act 2006 requires that every local authority shall ensure that it has a committee with power to review or scrutinise decisions made, or other action taken, in connection with the discharge by the responsible authorities of their crime and disorder functions.
- 1.6 This report looks at the work of the CSP over the last 12 months with particular reference to activities within the West Devon area.
- 1.7 Although there are no direct financial implications associated with this report, the CSP continues to operate in an increasingly restrictive financial environment.

## **2 Background**

### **Police and Crime Commissioner**

- 2.1 In November 2012 Tony Hogg was elected as the first Police and Crime Commissioner for Devon, Cornwall and the Isles of Scilly. He has now published his Police and Crime Plan for 2013 - 2017 which has the vision of Devon, Cornwall and the Isles of Scilly being the safest area of the country, served by the best police force. His mission is to cut crime and the fear of crime by bringing policing closer to the public. His objectives are laid out under the following headings:
- Reducing crime and bringing offenders to justice;
  - Giving victims and witnesses a stronger voice;
  - Listening and responding to the public;
  - Investing in policing for the future;
  - Providing strong leadership at all levels.
- 2.2 Across the Peninsular, the Community Safety Partnerships have worked together to produce a Strategic Assessment for 2012/13. The Strategic Assessment is a 'snapshot' of crime and community safety produced using factual data. It identifies 4 priorities which most affect communities in the peninsular
- Domestic, family and sexual abuse;
  - Alcohol, violence and the night time economy;
  - Anti-social behaviour;
  - Reoffending.

In his plan the PCC makes reference to the Community Safety Partnerships' Peninsular Strategic Assessment, stating that he supports the priorities identified and that they are built into his Crime and Policing Plan.

2.3 The South Devon and Dartmoor CSP's priorities are:

- Reducing Anti-social behaviour;
- Reducing Alcohol misuse;
- Reducing reoffending.

We also work across Devon to tackle issues such as drug misuse, youth crime, prejudice related crime and domestic violence and abuse.

2.4 2012/13 income to the CSP included a £9,000 grant of Safer Communities funding via the Safer Devon Partnership, small contributions from agencies and income from projects. The mobile CCTV cameras are now generating an income from their hire and the income covers the running costs. The Honest Truth project board are considering commercial options to make the project sustainable over the next three years.

### 3 Partnership achievements in the last 12 months

3.1 The following projects are examples of those delivered across the SD&D Partnership.

- **Local delivery plan** – A Local Delivery Plan is produced by the CSP each year. This year there are 37 projects detailed. The delivery of the plan is monitored at each CSP meeting and supports the CSP priorities. This is attached to this report as **Appendix 1**.
- **Excellent Anti-Social Behaviour achievements** – a 95% success rate with referrals from a number of agencies.
- **The Honest Truth** – Over 500 Driving Instructors signed up to work in Partnership to get key messages regarding anti-social driving and ways to avoid becoming one of the young people who dies on the roads of the UK every 18 hours. The messages are given directly to new drivers and their parents across Devon and Cornwall. The project is now operating in Hertfordshire and negotiations are underway with Wiltshire and Swindon. Discussions are also taking place with the AA and BSM driving schools about rolling it out nationally to their instructors.
- **Police tasking** – closer working of Community Safety Officers and Police at fortnightly tasking processes to enable effective sharing of information and targeting of resources.
- **Prevent** – We work with partners, including the Police, to implement a strategy known as Prevent. Prevent is about trying to intervene with individuals who appear to be adopting radical views to avoid them becoming terrorists. Each Council in Devon has appointed a Prevent special point of contact. In the CSP that is the Community Safety Officers.
- **Project H2O** – SDD CSP has led a countywide project, named H2O, to obtain funding for water dispensers to be placed for one year in pubs and clubs with high footfall in Devon. This is free of charge to publicans. The funding bid of £5750 was successful and this has been matched by Police funding for the same project. There are currently over 27 premises in Devon who have taken up this opportunity, with further interest following countywide press releases prior to Christmas.

The aim of the project overall is to reduce the alcohol related crime and disorder figures, with positive default effect such as health benefits and reduction in dehydration and associated illness for drinkers. Plymouth University have asked to undertake an evaluation of this project.

- **Mobile CCTV** – Two mobile cameras being deployed to priority areas to tackle crime and anti-social behaviour. There have been 13 deployments in the year.
- **Street pastors** – The CSP has supported the development of street pastor schemes across the area.

## 4 West Devon Project Work

- 4.1 Louisa Daley is the West Devon Community Safety Officer (CSO) who works with partner agencies mainly based in Tavistock and Okehampton to tackle community safety issues. A community safety meeting is held every quarter in West Devon and agencies that attend include Police (Local Policing Partnership Teams), West Devon Borough Council representatives, Registered Social Landlords, Tavistock and Okehampton Colleges, Youth Service, Fire and Rescue Service and the Youth Offending Team.
- 4.2 Community Days have been held in Tavistock and Okehampton where the Community Safety Partnership has worked in conjunction with West Devon's Connect Initiative and engaged with hundreds of members of the public, providing targeted crime prevention advice – such as shed and garage security and ways to prevent theft from your vehicle.
- 4.3 A Rural Crime Event was held at Hatherleigh Market which was well publicised and had wide media coverage. The event targeted the rural and farming communities in particular including information and advice on marking larger property such as tractors and quad bikes. The event was organised with NFU Mutual, the Police and representatives from South West Water, Citizens Advice Bureau and Devon and Somerset Fire and Rescue Service were also present to offer expert advice.
- 4.4 The CSO continues to chair and co-ordinate the Okehampton and Tavistock Matters meetings and the number of borough and town Councillors attending continues to increase. This is an excellent way of representing views of the local community through their elected member to Community Safety and Police colleagues and also helps with any issues that may require unblocking. Councillors have reported to find the meetings useful – hence the increase in interest and numbers.
- 4.5 The CSO is engaged with the Police tactical tasking meetings at Local Policing Area Head Quarters in Barnstaple on a fortnightly basis. Involvement is through conference call in addition to attending the meetings to reduce costs.
- 4.6 The Targeted Families programme (known nationally at the Troubled Families programme) is a Central Government-led programme which has four aims, to:
- get children back into school;
  - reduce youth crime and anti-social behaviour;
  - put adults on a path back to work;
  - reduce the high costs these families place on the public sector each year.

Okehampton was introduced as one of Devon’s pilot areas in September 2012; the CSO is part of the management group and is also involved in the roll-out of the new programme for the Tavistock area.

- 4.7 A “Home Fire Safety Professionals Event” was held in conjunction with the DSFRS and the Older Peoples Service in West Devon in November 2012. Over 25 health and social care professionals attended the two sessions, which were held at the Fire Station in Tavistock. Social Services and NHS workers reported to find the session very helpful and informative and have asked for more similar events for colleagues who were unable to attend these preliminary sessions. These have been planned for May 2013
- 4.8 The Demon Drink campaign was supported in West Devon and particularly by the Borough Council Community Safety and Licensing Team. It was a campaign that reminded drinkers that after too much alcohol some people had another “side” to them that was less positive than normal. Posters were distributed to all local drinking establishments in West Devon prior to Christmas 2012 with an accompanying letter from WDBC Licensing Team showing Council support to this campaign.
- 4.9 The CSO has made some strong links with The Probation Service who are keen to highlight their work and continue to increase their delivery in the rural community. There are currently discussions around increasing the number of community payback schemes in West Devon and information to go out in the public domain to show how local offenders are “paying back” to the community that they offended in.
- 4.10 The West Devon Community Safety Meeting continues to be managed and Chaired by the CSO and has recently added three new agencies to its attendee list, these include Probation, Older People’s Service and the Learning Community. There continues to be networking opportunities and projects and community safety issues which are addressed at this meeting.

**Anti-social behaviour within West Devon**

4.11 The information covers the last twelve months.

Referrals made to ASB Officer from SHDC, Police, Fire, Registered Social Landlords etc.	55
First stage letters	41
Second stage letters	3
Acceptable Behaviour Contracts	4
Anti-Social Behaviour Orders	2
Closure order	1

Of the interventions, 93% have been successful in that the individual did not come to notice again.

4.12 Monthly ASB meetings take place to discuss information sharing and case management of high level or persistent ASB perpetrators. These are multi-agency meetings and are chaired by the ASB Officer, John Ward. The agencies attending the meetings include the Youth Offending Team, West Devon Borough Council, Registered Social Landlords, Police, Children and Young Peoples Services, Education Welfare Officers and a member of staff from both Okehampton and Tavistock Colleges. In April 2012, seven individuals were discussed. In March 2013, eight individuals were discussed. Only one person remained on both agendas. Also discussed at this meeting are vulnerable individuals. The purpose of discussing these individuals is to ensure they are receiving the full help and support they require and ensuring all relevant agencies are aware and engaged.

- 4.13 Two section 30 Orders have been obtained. The first was obtained for Okehampton Town Centre. The police had identified and increase in anti-social behaviour leading to violence. Following consultation conducted by the ASB Officer, the District Councillors, Town Council were in agreement to the order. The order was in place between 18th December 2012 and 1<sup>st</sup> March 2013. This order gives the Police the power to disperse groups of 2 or more people who the police believe have, or have the potential to intimidate, harass, alarm or distress a member of the public. The second was obtained for Bedford Car Park, Tavistock. This is a West Devon Council controlled car park which attracts 'boy racers' who then show off their cars and driving prowess. They create a large amount of noise by their car stereos. During the consultation various options were discussed. These included closing the car park at night, and installing barriers within the car park in order to stop the driving displays. It was ultimately decided to seek a Sec 30 Dispersal Order which was signed on 6<sup>th</sup> December 2012 and expires on 31<sup>st</sup> May 2013.
- 4.14 The following are example case studies to demonstrate the multi-agency work the ASB Officer is engaged with on a daily basis
- A family from Bucktor Park, as individuals were responsible for some ASB within the Tavistock area. Their reputation meant that their neighbours were fearful of them and were very reluctant to report any incidents of ASB at or near the home address. The family refused to engage in any way with the Registered Social Landlord (RSL). Their RSL Devon & Cornwall Housing were unable to gather sufficient evidence to take any action. However, when they merged with Tor Homes who reviewed all the evidence and complaints decided that action needed to be taken. The ASB Officer was able to call together all concerned parties. As a result of the new impetus neighbours came forward and new evidence obtained. This resulted in Tor Homes obtaining possession of the property. The family have subsequently moved to Plymouth.
  - DG, a young man from Plymouth was responsible for a number of crimes and incidents of anti-social behaviour. He was the subject of a Youth Referral Order. Despite the fact that he had moved to Plymouth he continued to return to Tavistock. Discussions took place about the possibility of seeking a CrASBO against DG, excluding him from Tavistock. The ASB Officer persuaded the Youth Offending Team to include an exclusion from Tavistock condition on his latest YRO rather than seeking a CrASBO. This was agreed and granted by the Court.
  - Ms. Payne is a tenant of West Devon Homes. She and her partner were responsible for a significant amount of ASB at her home address. This ASB was having an adverse effect on the quality of life of her neighbours. The neighbours were fearful of going outside their homes and even using their gardens. The ASB Officer arranged a meeting with the neighbours, Police and West Devon Homes. As a result he liaised with the Police and sought a Closure Order for the address. The Closure Order was granted on 15<sup>th</sup> October 2012. West Devon Homes at the same time started re-possession proceedings. Following a further application by the ASB Officer on the 10<sup>th</sup> January 2013 an extension for a further 3 months to the Closure Order was granted. The Closure order has brought peace to the neighbours who now state they are able to again enjoy their homes, gardens and neighbourhood. West Devon Homes are still in the process of seeking possession of Ms. Payne's property.
  - A current case involves X a young man living in Princetown. This young man suffers from autism and uses the services of Positive Aspects who support him. X has problems with his neighbours who have young children and the noise they cause. As a result X has become threatening and intimidating towards his

neighbours. A Multi-Agency Meeting has been arranged. As a result West Devon Borough Council are helping X to move into his own property, supported by Positive Aspects. The neighbours who are also the victim of X's behaviour are being supported by Social Services and West Devon Housing

- X is a young lady who lives with her parents in Okehampton. X has some learning difficulties. As a result she has very loud aggressive arguments with her father. As a result Police are often called. In a 2 month period between December & January Police were called 22 times to the address. The ASB Officer after meeting with the RSL persuaded them to take more positive action and re-house X. After meetings with X, her parents and Social Worker the RSL have been able to re house X in temporary accommodation while a care package can be put into place and X can then be moved away from Okehampton into her own property.

#### 4.15 Crime data

Offence Group	Recorded Crime 2012/13	Recorded Crime 2011/12	Recorded Crime % Difference
Violence with Injury	219	188	<b>+16.5%</b>
Violence without Injury	129	150	<b>-14.0%</b>
Rape	14	20	<b>-30.0%</b>
Other Sexual Offences	26	39	<b>-33.3%</b>
Robbery	3	6	<b>-50.0%</b>
Burglary Dwelling	49	61	<b>-19.7%</b>
Burglary Non-Dwelling	148	157	<b>-5.7%</b>
Vehicle Offences	122	107	<b>+14.0%</b>
Shoplifting	124	127	<b>-2.4%</b>
Other Theft	302	294	<b>+2.7%</b>
Criminal Damage	344	388	<b>-11.3%</b>
Public Order Offences	96	61	<b>+57.4%</b>
Possession of Weapons	9	6	<b>+50.0%</b>
Trafficking of Drugs	22	26	<b>-15.4%</b>
Possession of Drugs	103	84	<b>+22.6%</b>
Other Offences	45	51	<b>-11.8%</b>
<b>Total</b>	<b>1,755</b>	<b>1,765</b>	<b>-0.6%</b>

## 5 Issues for Members to consider

- 5.1 Home Office Guidance suggests that the role of the scrutiny function in relation to the work of the CSP should relate to:
- Policy development;
  - Contribution to the development of strategies;
  - Holding to account at formal hearings;
  - Performance management, looking at performance by exception;
  - Overview and Scrutiny function to scrutinise the work of the CSP and the partners who comprise it, insofar as their activities relate to the partnership itself.
  - The role of the committee should be applied as a 'critical friend' of the CSP, providing constructive challenge at a strategic level, rather than fault finding at an operational level.

## 6 Legal Implications

- 6.1 There are no direct legal implications associated with this report. Any comments from the Overview and Scrutiny Committee will be reported to the Community Safety Partnership on the 25<sup>th</sup> July 2013

## 7 Financial Implications

- 7.1 Although there are no direct financial implications associated with this report, the CSP does operate in an increasingly restrictive financial environment. All funding streams have now been transferred to the Police and Crime Commissioner. He has continued to provide funding (albeit reduced) to the CSP but has stated that continued funding will depend on achieving results against priorities.

## 8 Risk management

- 8.1 The risk management implications are:

<b>Opportunities</b>	<b>Benefits</b>
The scrutiny of the work of the CSP will provide the role of a 'critical friend'.	The CSP allows key agencies to work together to tackle crime and disorder.
<b>Issues/Obstacles/Threats</b>	<b>Control measures/mitigation</b>
The CSP is operating in a restrictive financial environment.	The merger arrangements have generated savings, while maintaining levels of service. Future funding will be results-driven.

<b>Corporate priorities engaged:</b>	Community Life Environment Customer First
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<b>Statutory powers:</b>	Sections 5-7 of the Crime and Disorder Act 1998
<b>Considerations of equality and human rights:</b>	Restrictions placed upon individuals who are causing anti-social behaviour need to be balanced and proportionate
<b>Biodiversity considerations:</b>	Not applicable
<b>Sustainability considerations:</b>	Not applicable
<b>Crime and disorder implications:</b>	The work of the Community Safety Partnership directly impinges on crime and disorder issues within the District
<b>Background papers:</b>	None
<b>Appendices attached:</b>	None

## 9 CONCLUSION

- 9.1 The CSP is a statutory partnership with a wide remit. With so many individual agencies being responsible, in one form or another, for tackling crime and disorder within the District, the CSP relies on a coordinated approach between partner organisations to ensure effective targeting of resources.
- 9.2 Crime figures have reduced by 0.6% over 2011/12 figures.
- 9.3 The CSP continues to face a challenging future with partners facing pressure on resources. The arrival of the Police and Crime Commissioner has the potential to place both additional pressures but also rewards on the partnership. The Commissioner has adopted the Peninsular Strategic Assessment and has indicated his willingness to work with and support the work of the CSP.

### List of Background Papers

1. Peninsula Strategic assessment; <http://www.devon.gov.uk/peninsula-sa-v04.pdf> (large file)
2. Police and Crime Plan: <http://www.devonandcornwall-pcc.gov.uk/Document-Library/Police-and-Crime-Plan-2013-17-130408.pdf>

## Appendix 1: Local Delivery Plan

<p style="text-align: center;"><b>South Devon &amp; Dartmoor Community Safety Partnership</b>  <b>Local delivery Plan 2013/14</b>  <b>Version 14</b></p>							
<p style="text-align: center;"><b>Alcohol Misuse</b></p>							
Project title	Action (including geographic coverage)	Project lead	Resources	Delivery dates	Performance measures	Project Update	Status
DAG Meetings (Drug & Alcohol Group)	Teignbridge South Hams West Devon	Louisa Daley	Officer & Agencies time	On-going	Actions from the meetings	Due to lack of interest it has been decided to disband the SD&D DAG and to hold targeted meetings with partners when particular problems arise. We remain committed to our Alcohol priority through the partnership.	Red
Drinking Banning orders (DBO'S)	CSP to support more effective use of DBO's.	Police Licensing Officers	Police Licensing officers and police officers.	By March 2014	Number of DBO's	Awaiting Update	Amber
First letter to young people caught with alcohol	South Devon and Dartmoor CSP branded letter to be sent to parents of young person caught with alcohol. Letters to	Andy Davies John Ward	Police and ASB co-ordinators	Ongoing	Number of letters sent. Numbers of persistent possession of alcohol.	<b>Teignbridge</b> = Over the last 6 months – 0 letters sent out in Teignbridge. No persistent offenders South Hams & West Devon In relation to Alcohol	Green

	be sent out by ASB co-ordinators. 'So what's the problem leaflet'					Letters none were sent out.	
School Pastors	Tavistock College	Church Organisation/Louisa Daley	Church Organisation	Started Sept 2012 Quarterly updates		Project established in school during lunchtimes and has received many referrals and self referrals. A mentor scheme has been introduced through the Street Pastor group for pupils who require this support. Ongoing..	Green
Street Pastors	Ivybridge, Teignbridge & Dawlish	Peter Dale	Church Organisations	November 2013	Establishing and developing the scheme.	Ivybridge Street Pastors started in December 2012. Ongoing discussions with churches to set up in Teignmouth and Dawlish.	Green
Late Night Economy Forum	Monitor the LNE Forum in Newton Abbot.	Becca Gordon	CSP Police & TDC staff	March 2014	Number of licensees attending the meetings	Another meeting is planned for the 12 <sup>th</sup> June	Green
Drunk and Disorderly Goggles	Utilisation of goggles	Louisa Daley	3 sets of goggles	March 2014	Number of times goggles utilised	Most recently used at 'Drink Drive Okehampton' and have been requested at events due to be held in summer drinking campaigns.	Green
Community Alcohol Project	Viability Study for South Devon and	Louisa Daley	Officer Time	Report to CSP	Report to CSP to be held on	Louisa has completed a viability study and it will	Green

	Dartmoor			Quarterly		be presented to the CSP board in April 2013.	
Wasted Project	To deliver safer drinking to parents in South Devon and Dartmoor	Louisa Daley	Poster Materials	October 2014	Number of distribution points by the Children's Centres and Early Years with Devon County Council.	Following the meeting with Children's Centre managers Louisa was asked by Children's Health leads to produce small flyers that can be put in Health Visitor packs throughout the Devon area. The artwork has been ordered and we are awaiting delivery.	Green
Project H20	H20 is a project to install water coolers for free water in vertical drinking establishments which helps to reduce the impact of alcohol and has also been seen to have significant impact on violent crime figures in the late night economy.	Louisa Daley	Funding request made to SDP Drug and Alcohol budget and £5750 secured from DATT and additional Police Funding of £5750. Offer of evaluation funding at Plymouth	March 2014	Number of premises engaged with the project.  Crime and disorder figures related to those premises after installation compared to the same period before installation.	Louisa has met with Plymouth University who wish to undertake evaluation of the project and have started this process. There are now 26 licensed premises across Devon and Torbay that wish part of this project.	Green

			University by ACC Sharon Taylor				
Demon Drink	Alcohol project in conjunction with Devon and Cornwall Police to roll out across West Devon initially and the South Hams and Teignbridge. The poster campaign which began in North Devon demonstrates the negative effects of drinking	Louisa Daley	Funding sought for poster print run.	December 2012	Funding sourced. Number of premises supporting the scheme.	Police continue to run with operation Demon Drink which has resulted in reductions in Alcohol related crime. Posters provided to South Hams and Teignbridge LPA Dec 2012 which have been distributed. Latest figures have shown a reduction in alcohol related crime in the areas where the Demon Drink campaign has been run.	Green

### ASB

Project title	Action (including geographic coverage)	Project lead	Resources	Delivery dates	Performance measures	Project Update	Status
Provision of ASB service	Process and support problem solving activity with monthly multi agency meetings.	Becca Gordon	2 ASB Officers	Ongoing	Number of ASBO's. Number of referrals and interventions.	<b>Teignbridge</b> – Last quarter = Currently 11 Full ASBO's 70 referrals 13 1st letters	Green

					Number of first letters.	4 2 <sup>nd</sup> letters <b>South Hams</b> In this period I received 28 referrals. As a result 14 1st stage ASB letters were sent to residents within South Hams and 9 to residents within West Devon. 2 x 2 <sup>nd</sup> stage letters have been served both within West Devon	
Mobile CCTV	The use of 2 cameras across the CSP area.	Becca Gordon	2 cameras Officer time.	March 2013	Number of deployments.	The Mobile CCTV Cameras have been used continually with 13 deployments in total.	Green
Name That Tag	Initiative to tackle graffiti	Andy Davies and John Ward	Reprographics force ASB officers.	March 2013	Number of tags identified.	<b>Teignbridge = 2</b> posters with 1 apparently resulting in identification	Green
Redeeming our Communities initiative	Ivybridge	Peter Dale	Officer time	December 2013	Reduction in ASB	Meetings planned to make links between Street Pastors, Youth Service and young people and provide diversionary activities	Green

MAPS Meeting	Multi Agency Problem Solving Meeting in South Hams & West Devon	Louisa Daley & Peter Dale	Officer Time	Ongoing	Positive meeting outcomes.	On going with good attendance levels from partners and additional agencies wishing to attend.	Green
ASB Multi Agency Response Team (MART)	5 agencies will meet and respond within 5 working days to a problem area and deliver an action plan	Andy Davies John Ward	All agencies engaged in ASB process	Ongoing	Number of logs 2 months after MART compared to 2 months prior.	<b>Teignbridge</b> The Multi Agency Response Team (MART) has not met in last 3 months .	Green
Honest Truth	Driving Instructors become up to Associate membership of the CSP.	Becca Gordon	£6,550 & Sponsorship	March 2012	Number of ADI's signed up. Amount of funding granted.	The Honest Truth board delivered the presentation to the AA who then asked for another presentation to the Chief Executive who now wants to come to Teignbridge to discuss a Business Plan. Wiltshire and Swindon are rolling the project out.	Green
Risk Targeting	Develop a locality tasking framework	Becca Gordon	Analytical resource & officer time	March 2013	Meeting established & core attendance	<b>Teignbridge</b> The Risk Targeting data has now been provided for over 24 months and has identified a number of vulnerable individuals and properties. The data is now discussed on a monthly basis and	Green

						has enabled the Fire Service to make home visits and install smoke alarms and give advice. Data is now currently provided by TDC.	
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### Violent Crime

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Project title	Action(including geographic coverage)	Project lead	Resources	Delivery dates	Performance measures	Project Update	
Supporting County wide DV work	Links into ADVA partnership & work of South & West DV services	Peter Dale	Officer Time	Ongoing	Delivery of DV services	SDD CSP involved in discussions re: Future of adva and DA services in Devon.	Amber
Deter Young Offenders (DYO) Scheme	Multi-agency DYO Meetings	Helen Hulme and Helen Howarth	Staff time	March 2012	Number of attendees	Awaiting Update.	

**Note:** Night Time economy work impacts on violent crime

### Reducing re-offending

Project title	Action(including geographic coverage)	Project lead	Resources	Delivery dates	Performance measures	Project Update	
Belief in change programme	Set up using ESS funding believe in change programme HMP	Tracy Yeo HMP Channing's Wood	ESS Funded	Commence Sept 2011	Case Studies and completions	Within the first 12months of the programme running, 6 cohorts	Green



	Channing's Wood in partnership with Tribal & Devon & Cornwall probation trust. This will target prisoners from the Devon area, provide a 12 month programme in custody and support via mentors on release						have commenced to date – cohort 1, 2&3 has completed. 49 participants in total with only 16% attrition rate in the first 12 months. 6 men released and 5 with voluntary work placements.	
Probation Community Projects and RJ	West Devon Louisa is working with probation to highlight the rural service that probation provides and to increase the amount of rural community RJ projects in West Devon.	Louisa Daley	Officer Time	October 2013	Number of offenders included in rural Community projects.		Discussions have taken place with probation but there has not been any engagement at this time. Louisa has provided many opportunities for the Probation Service to engage but the engagement from Probation has been poor and therefore at this stage we are unable to progress further at this time. If any	Red

						agency can help with this further then please contact Louisa as she remains keen to work with the agency in this area.	
Restorative Justice	Prisoners at Channing's Wood to take part in Restorative Justice programmes	Joe Belso HMP Channing's Wood	Prison Staff already dedicated	Commenced May 2011	Case Studies	We are fully set to run in the delivery of face to face conferencing, and have carried out such, although currently the emphasis has been downscaled due to budget constraints.	Amber
Perpetrator training in prisons	HMP Channings Wood	Peter Dale	Officer time	December 2013	Number on programme	Early discussions planned with HMP staff, adva Partnership and local DV services	Amber
Rural Crime Event	West Devon Event to highlight crime prevention measures re: rural/farm crime marking, reporting and logging etc...	Louisa Daley	Officer Time Working with Police and NFU Mutual	March 2013	Attendees at event.	The event ran successfully on 14 <sup>th</sup> March and machinery was marked at the event – full details are shown in the progress paper.	Amber

Community Engagement	Co-ordination of community safety partners for engagement opportunities through South Hams and West Devon Connect.	Peter Dale Louisa Daley	Connect and Partner agencies	Ongoing	Number of engagement events	Connect events planned over next 12 months in South Hams and West Devon.	Green
CSP Forum	South Devon & Dartmoor	Becca Gordon	Officer, venue and refreshments	March 2013	Attendance	The CSP Forum is being held at Rattery Village Hall on Thursday 7 <sup>th</sup> March 2013.	Green
Devon CSO meeting	CSO across Devon to meet quarterly and discuss sharing good practice	Becca Gordon Louisa Daley Peter Dale	CSO officer time	On-going	Good practice being utilised in SDD	Meetings held every 2 months.	Green
Ivybridge Policing Matters	Ivybridge	Peter Dale	Officer and Councillor time	On-going	Levels of attendance and measurable actions.	On going.	Green
Okehampton Matters	Quarterly meeting with Police and Councillors	Louisa Daley	Officer Time	Ongoing	Attendance	Next meeting is April 2013	Green
Targeted Families	West Teignmouth and Okehampton Central Government Programme	Becca Gordon Louisa Daley Andy Davies John Ward	Officer Time	Ongoing	Amount of families worked with	For Okehampton a co-ordinator is being appointed to manage the programme within 2 weeks. Teignbridge as of 18 <sup>th</sup> December	Green

						appointed a co-ordinator.	
<b>Core Business Projects</b>							
<b>Project title</b>	<b>Action(including geographic coverage)</b>	<b>Project lead</b>	<b>Resources</b>	<b>Delivery dates</b>	<b>Performance measures</b>	<b>Project Update</b>	
Attendance at Police TTCG Meetings	Fortnightly meetings at Barnstaple and Torquay	Louisa Daley and Becca Gordon	Officer Time	Ongoing		Ongoing	Green
Tavistock Matters	Quarterly meeting with Police and Councillors to undertake and update regarding community safety issues in Tavistock	Louisa Daley	Officer time	On going	Attendance	Next meeting is due at the end of April 2013.	Green

<b>Serious Acquisitive</b>							
<b>Project title</b>	<b>Action (including geographic coverage)</b>	<b>Project lead</b>	<b>Resources</b>	<b>Delivery dates</b>	<b>Performance measures</b>	<b>Project Update</b>	<b>Status</b>
Follow up work with NHS and Social Services after DSFR/CSP professionals meeting	West Devon To increase interactive between agencies safeguarding the	Louisa Daley Ros Clarke	Officer Time	October 2013	Louisa to update CSP with outcomes	NHS meeting February 2013, Louisa has been asked to run the sessions again to ensure that more	

Serious Acquisitive							
Project title	Action (including geographic coverage)	Project lead	Resources	Delivery dates	Performance measures	Project Update	Status
	vulnerable to promote community safety i.e.: confidential sharing of key safe information etc....					of the health professionals are trained. She is currently in liaison with DSFRS and the PCT with regard to suitable dates but events in May/June look favourable.	

**Status Key:**

- Green: Project on course to meet its objectives
- Amber: Some progress made but intervention needed
- Red: Project not on course to meet objectives.

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AGENDA  
ITEM

9

## WEST DEVON BOROUGH COUNCIL

AGENDA  
ITEM

9

<b>NAME OF COMMITTEE</b>	<b>Overview &amp; Scrutiny</b>
<b>DATE</b>	<b>4 June 2013</b>
<b>REPORT TITLE</b>	<b>West Devon Borough Council Grant Scheme Allocations 2012/13</b>
<b>Report of</b>	<b>Community Manager</b>
<b>WARDS AFFECTED</b>	<b>All</b>

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### Summary of report:

To provide the Overview & Scrutiny Committee with an update on projects supported through the West Devon Borough Council grant schemes in 2012/13 and to advise Members of the intention to review the schemes in 2013/14 to ensure they continue to support the delivery of a wide range of local projects in the most financial efficient way, delivering value of money.

### Financial implications:

The Council allocates grant funding as part of both the Capital and Revenue budget setting process. There are no additional financial implications arising from this report.

### RECOMMENDATIONS:

It is recommended that Members:

1. Review the projects that have benefitted from Council grant funding in 2012/13.
2. Note the intention to review the West Devon grant schemes to ensure they remain "Fit for Purpose" as set out in section 3 of this report and advise if there are particular issues that should be considered as part of this review.

### Officer contact:

Debbie Bird, Community Manager ([debbie.bird@swdevon.gov.uk](mailto:debbie.bird@swdevon.gov.uk) / 01822 813515)

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## 1. BACKGROUND TO THE WDBC GRANT SCHEMES

- 1.1 WDBC runs a number of grant schemes to support local community projects and regeneration:

- The Community Project Grant scheme supports capital projects of local community benefit.
- The Village Hall Grant scheme supports capital works to repair, adapt, modernise or replace village / community halls.
- The Economic Development and Regeneration Grant scheme supports internal and external projects which help to deliver the Economic Development Plan.
- The Arts Grant scheme aims to increase access to the arts and encourage people to take part.
- The Sports Grant schemes support projects to improve the quality, range and impact of sport and physical activity and improve the skill level and number of volunteer coaches and officials in West Devon.

1.2 The TAP (Town and Parish) Fund, which encourages town and parish councils to work collaboratively on projects of community benefit, is largely funded by Devon County Council (DCC) and is therefore not included in this report. DCC has produced a report to its Members and asked the Devon Association of Local Councils to evaluate the Fund.

## **2. GRANT SCHEME ALLOCATIONS 2012/13**

2.1 Appendix A details all the projects allocated grant funding in 2012/13.

### **2.2 Projects supported by the community projects grant scheme in 2012/13**

In 2012/13, just under £18,500 was allocated to 11 projects with a total project cost of £321,000. Therefore, every £1 in grant funding has levered in just over £17 in match funding. Appendix A shows that the Community Project Grant scheme has supported a range of community groups, charities and Town and Parish Councils. The projects supported range from works to improve community buildings to environmental projects to projects to provide facilities for young people.

### **2.3 Projects supported by the village halls grant scheme in 2012/13**

In 2012/13, just over £16,000 was allocated to three projects with a total project cost of just under £72,000. Therefore, every £1 in grant funding has levered in £4.50 in match funding for projects to provide a modular stage system and lighting, general refurbishments and roof repairs to Village Halls in the Borough.

### **2.4 Projects supported by the economic development & regeneration grant scheme in 2012/13**

In 2012/13 just under £17,000 was allocated to 10 projects with a total project cost of just under £186,000. Therefore every £1 granted levered in £11 in match funding. Appendix A shows that the grant scheme has supported a range of different projects across the Borough, including business start-up support, the development of websites, markets, village shops, festivals and feasibility studies.



## **2.5 Projects supported by the arts grant scheme in 2012/13**

In 2012/13 £4,600 was allocated to 10 projects with a total project cost of just over £112,000. Therefore every £1 granted levered in £24 in match funding. Appendix A shows that the grant scheme has supported a range of different projects across the Borough, including a theatre project involving adults with learning difficulties, community arts and performance activities, dance activity for young and older people, outdoor film projection and a lantern making workshop and procession.

## **2.6 Projects supported by the sports grant schemes in 2012/13**

In 2012/13, just over £7,200 was allocated to 18 projects with a total project cost of just under £122,000. Therefore, every £1 in grant funding has levered in £17 in match funding. Appendix A shows that the grant schemes have supported a range of different projects across the Borough including the Olympic torch procession, training for coaches and instructors, club start up costs and a School Olympics.

## **3. REVIEW OF GRANT SCHEMES**

3.1 It is intended to review the West Devon grant schemes this to ensure they continue to support the delivery of a wide range of local projects and deliver value of money. The following areas will be considered during the review:

- Whether there is any merit in combining some of the schemes;
- Assessment criteria for each scheme;
- Streamlining and aligning the application processes for each scheme and increasing the availability and accessibility of on-line/electronic application;
- Financial limits per grant within each scheme, to ensure that they are consistent with the budget allocated and allow for a reasonable number of applications within this budget;
- Clarify how multiple applications to different schemes for the same project or by the same organisation in the same financial year are dealt with;
- Approval and delegation;
- Time limits for the completion of projects and claiming allocated grant funding.

3.2 Any changes, other than minor changes that do not affect the operation or principles of the schemes or the way in which grants are approved, will be brought back to this Committee for comment before formal approval is sought from the Community Services Committee.

## **4. LEGAL IMPLICATIONS**

4.1 There are no legal implications arising from this report as West Devon Borough Council accepts no liability for projects beyond the provision of grants.

## 5. FINANCIAL IMPLICATIONS

5.1 The Council allocates grant funding as part of both the Capital and Revenue budget setting process. There are no additional financial implications arising from this report.

5.2 In 2012/13, the budgets allocated for each grant scheme were:

- Community Projects - £18,000
- Village Halls - £18,000
- Economic Development and Regeneration - £20,521
- Arts - £5,300
- Sports - £8,130

These figures are in addition to any roll-overs from 2011/12, where applicable.

## 6. RISK MANAGEMENT

The Risk Management implications are shown at the end of this report in the Strategic Risks Template.

## 7. OTHER CONSIDERATIONS

<b>Corporate priorities engaged:</b>	All
<b>Statutory powers:</b>	Localism Act 2011 (Section 1 – Powers of General Competence)
<b>Considerations of equality and human rights:</b>	WDBC grants provide funding to a wide range of community groups, therefore promoting equal opportunities
<b>Biodiversity considerations:</b>	None
<b>Sustainability considerations:</b>	WDBC grants contribute to increasing the sustainability of communities in the Borough
<b>Crime and disorder implications:</b>	None
<b>Background papers:</b>	Guidance Notes for each grant scheme
<b>Appendices attached:</b>	Appendix A – Grant allocation table 2012/13

## STRATEGIC RISKS TEMPLATE

No	Risk Title	Risk/Opportunity Description	Inherent risk status			Mitigating & Management actions	Ownership	
			Impact of negative outcome	Chance of negative outcome	Risk score and direction of travel			
1	Delivery of Outcomes and Value for Money	<p>Risk: Failure to deliver outcomes to the community and provide value for money for the Council's contributions</p> <p>Opportunity: To support local projects that deliver outcomes for communities and enhance the reputation of the Council</p>	3	2	6	↔	<p>Annual monitoring report to Overview and Scrutiny.</p> <p>Regular review of schemes to ensure they continue to deliver outcomes and support a wide range of projects.</p> <p>Approval and delegation process, including the Intention to Delegate table that allows all Members the opportunity to comment on proposed grants before allocation.</p>	Community Manager

Direction of travel symbols ↓ ↑ ↔

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Appendix A - WDBC Grant Allocation 2012/13

Grant	Organisation	Project	Total Project Cost £	WDBC Grant Allocated £
Community Project	Kingdon House Community Association	Professional planning work for internal reorganisation of Kingdon House, Tavistock	19,362.00	2,500.00
	Chagford Combined Charity	Garden upgrade of Endecott House, Chagford	13,163.00	4,244.00
	Tavistock Area Support Services	Upgrading of existing kitchen facility	12,797.28	1,500.00
	Brentor Parish Council	Brentor cemetery wildlife project	2,900.00	400.00
	The Barn Owl Trust	Devon Barn Owl Survey 2013	76,000.00	500.00
	South West Lakes Trust	Burrator Reservoir Arboretum project	10,620.00	500.00
	Exbourne with Jacobstowe Parish Council	Flashing interactive sign adjacent to Exbourne Playing Fields	4,820.47	819.48
	Okehampton Town Council	Okehampton skate project	54,000.00	2,500.00
	Hatherleigh Cricket Club	Install 3 bay practice net facility with retractable net system	41,000.00	2,500.00
	Stannary Brass Band	Purchase of instruments (1 flugel horn, 2 cornets, 3 mouthpieces, 9 mutes & 3 lyres)	6,309.00	500.00
	Hatherleigh Skate Group	Hatherleigh skate project	80,000.00	2,500.00
		<b>Total</b>	<b>320,971.75</b>	<b>18,463.48</b>
Village Hall	Lamerton Parish Hall	Modular staging system, curtain tracking/ stage curtains & stage lighting	19,485.00	6,067.00
	Northlew and Ashbury Victory Hall	Refurbishment (inc. air source heat pump heating system, insulation, updating electrical system)	38,178.25	8,000.00
	Whiddon Down Village Hall	Repair main slate roof & damaged wall on the roadside boundary	14,220.00	2,000.00
		<b>Total</b>	<b>71,883.25</b>	<b>16,067.00</b>
Economic Development & Regeneration	Tavistock Arts	Bank Square Artists Market	3,000.00	1,131.00
	Okehampton BID Steering Group	Okehampton BID	44,000.00	4,000.00
	Chagford Business Association	Chagford Website	5,000.00	2,500.00
	Wren Music	Baring Gould Song School	11,500.00	1,500.00
	Northlew Village Shop Group	Northlew Village Shop	15,630.00	1,407.00
	Okehampton Chamber of Trade	Okehampton Events Manager	9,700.00	1,500.00
	Tavistock Key Centre Studies Group	Tavistock Key Centre Studies	11,500.00	1,000.00
	WDBC	Start-up Growth Support	9,530.00	1,500.00
	Sustrans	Dartmoor Way	75,071.00	2,000.00
	West Devon Farm Holidays	West Devon Farm Holidays Website	750.00	375.00
		<b>Total</b>	<b>185,681.00</b>	<b>16,913.00</b>
Arts	OCRA	Art activities holiday club	3,036.00	500.00
	Hatherleigh Festival	Family art workshops	775.00	500.00
	Dartmoor Folk Festival	Childrens music and dance activities	28,000.00	100.00
	Chagford Film Festival	Outdoor projection	28,550.00	500.00
	Dance in Devon	youth and older people dance activities	680.00	500.00
	Workshop Under the Sky	Family activity National Big Draw event	700.00	500.00
	Wren Music	Lantern making and procession	17,250.00	500.00
	Get Changed Theatre Company	Production costs	31,653.00	500.00
	Horrabridge Cavaliers	Community Theatre Production	842.83	500.00
	Lydford Primary School	Community Play	750.00	500.00
		<b>Total</b>	<b>112,236.83</b>	<b>4,600.00</b>
Sports	Okehampton Running Club	Olympic torch related costs	360.00	120.00
	OCRA	School Olympics	15,000.00	700.00
	Ruby Run-	Race Clock	648.00	216.00
	Horrabridge Netball	start up of club	2,246.00	700.00
	Tavistock Triathlon Club- level two	Training Grant for a coach	630.00	350.00
	Chagford Pool	To cover wages	7,500.00	700.00
	Chaos fitness	Gym Instructor Training	550.00	350.00
	Okehampton Otters	Widescreen TV & Training for a coach	2,230.00	460.00
	Okehampton Mens Hockey	Training Grant for a coach	640.00	350.00
	Okehampton Womens Hockey	Training Grant for a coach	160.00	112.00
	Sir Fransis Drake Bowling Club	Extension of clubhouse	83,780.00	700.00
	Dartmoor Gliding	Marketing	1,020.00	340.00
	Dartmoor Gliding	Gliding instructor training	2,795.00	350.00
	Lewdown Cricket	Training Grant for a coach	500.00	350.00
	Jane Forrow Archery	Training Grant for a coach	215.00	150.00
	Whitchurch Cricket	Training Grant for a coach	675.00	350.00
Tavistock Cricket Club	Wet weather provisions	2,540.00	700.00	
	OCRA	training coaches	360.00	270.00
		<b>Total</b>	<b>121,849.00</b>	<b>7,268.00</b>



## MINUTES OF THE MEETING OF JOINT RURAL BROADBAND WORKING GROUP HELD ON WEDNESDAY 17 APRIL 2013

### MEMBERS

- ∅ Cllr K J Baldry
- ∅ Cllr R E Baldwin
- \* Cllr K Ball
- ∅ Cllr J H Baverstock
- \* Cllr J I G Blackler
- \* Cllr A Clish-Green
- \* Cllr D W Cloke - Chairman
- \* Cllr J B Moody
- \* Cllr J W Squire

- \* Denotes attendance
- ∅ Denotes apology for absence

Also in attendance:

Cllr J Sheldon (Substituting for Cllr R E Baldwin)  
Karen Bridgford (DCC Communities Officer)  
Jo Rumble (Dartmoor National Park Authority - DNPA)

Officers in attendance:

Robert Plumb (WD Economic Development Officer)  
Sue Amos (SH Member Services Officer – minutes)

### 1. APPOINTMENT OF CHAIRMAN

It was agreed that Cllr Cloke be appointed as Chairman for the duration of the meeting.

### 2. APOLOGIES

The Chairman acknowledged the apologies forwarded to the Group.

### 3. MINUTES FROM THE PREVIOUS MEETING

The minutes of the last meeting (circulated with the agenda) of the Working Group held on 3 October 2012 were confirmed as a correct record.

#### **4. SUPERFAST CABINETS – FUNCTIONAL ADVERTISING**

Advertising on DSLAMs (Digital Subscriber Line Access Modules) or Superfast Cabinets was raised by Cllr Sheldon and discussed by the Working Group with the following points raised:

- The Government's view was that posters on Cabinets should fall into the realm of either the informing of the function of the DSLAM or to provide safety information.
- Concern was expressed that it would encourage BT and other Internet Service Providers (ISPs), who owned Cabinets, to use these spaces for commercial advertising.
- It was queried as to whether advertising on Cabinets would encourage other commercial bodies to advertise on their assets, ie Royal Mail advertising on post boxes their stamp prices.
- Further concern was raised that the appearance of any potential posters after a period of time would look scruffy especially if they were not maintained.
- It was also pointed out that once a Cabinet had an advertisement on it, it could attract graffiti.
- It was thought by several Members in the Working Group that the decision to advertise on Superfast Cabinets should be with the agreement of individual local authorities.

It was then

#### **RESOLVED**

That the attention of WD, SH and the DNPA Planning Departments should be drawn to this issue and advised that the Working Group feel it should be the individual decision of each Planning Authority.

#### **5. GUIDELINES FOR NEW HOUSING DEVELOPMENT**

Cllr Sheldon raised this agenda item and the following points were made during the ensuing discussion:

- Emphasis was placed on the importance of incorporating ducting for fibre optics at the planning stage for new housing developments.
- The infrastructure for the ducting should be done when the groundworks of a new development were being implemented.
- To put in ducting at a later stage would mean using bendable fibre which was much more expensive.



## 5. GUIDELINES FOR NEW HOUSING DEVELOPMENT (cont'd)

- In preparing Local Plans, local planning authorities should support the expansion of electronic communications networks, including high speed Broadband.

**Action: Robert Plumb to liaise with Planning Authorities in respect of the necessity of installing fibre optic ducting at the first stage of a new development**

## 6. UPDATE FROM DCC ON THE CONNECTING DEVON AND SOMERSET PROJECT

Karen Bridgford (DCC Communities Officer) took the Group through her report (attached at Appendix A to these minutes) and following were the main points referred to:

- Karen informed the Group that the contracts were signed on 29 January 2013 with BT's financial contribution being the largest at £41 million.
- The aim of the contract was to deliver high speed Broadband to at least 91% of residents and businesses and 100% coverage of 2 Mbps to those areas that were deemed commercially unviable for investment in improved Broadband by the private sector.
- There would be eleven implementation phases with completion expected in late 2016.
- There were six authorities and twenty seven planning authorities involved in Broadband projects in Devon and Somerset.
- CDS held a 'Fast Start' event at Dartington Hall on 14 March 2013 to mark the start of detailed survey work for the programme and Karen handed out the presentation slides from this event (attached at Appendix B to these minutes).
- 'Get up to speed' was a business and community support programme funded by CDS which had been running since November 2012. It was designed to equip businesses and communities across Devon and Somerset with the right knowledge and skills to fully harness the improved broadband service when it was up and running. Connecting Devon and Somerset had commissioned two agents (YTKO and Cosmic) who would be running awareness events as well as enhanced business and community support activities across Devon and Somerset. It was suggested that the 'Get up to speed' campaign needed to be publicised more to engage the public.
- Comprehensive survey work would be the first step in the infrastructure roll-out but there would be a complex stage in programme phase planning involving many parties. There would be many challenges to overcome with the rural landscape.

## 6. UPDATE FROM DCC ON THE CONNECTING DEVON AND SOMERSET PROJECT (cont'd)

- Engineers would look to use existing infrastructure wherever possible and this would involve the installation of 1,200 green street cabinets. Fibre would run from a telephone exchange to the nearest Cabinet.
- There was a lack of progress with the Rural Communities Broadband Fund (RCBF) and CDS were working with BT, BDUK and DEFRA to see if they could assist in resolving this issue, including the impasse between BT and European funding. Funding received from the EU would have to go back to the EU if it was not spent by March 2015. DEFRA were requiring a lot of detailed information such as how many jobs would be created and/or saved. There was a requirement to get the second stage funding applications in and assistance would be welcome from Members. A Member expressed concern regarding the holdup of funding but was assured that CDS were expecting progress in a matter of weeks.
- The town of Okehampton was discussed in relation to the differing Broadband speeds available dependant on a resident's postcode and which exchange a resident or business might be connected to. It was asked as to whether or not Okehampton would be included in an early roll out but this was unclear. The Group was informed, however, that three planning applications had been submitted for Superfast Cabinets in Okehampton.
- It was asked as to whether CDS funding would be available for Cabinets that were not commercially viable but Karen could not confirm whether this would be the case. The point was made that on issues like this, there was only officer involvement and no Member input. It was suggested that Cllr Sheldon should attend relevant meetings but it was pointed out that if every local councillor wanted to be involved it would not work. The Group was informed that County Cllr William Mumford was the current representative on the project partnership.
- With regard to information sharing, Karen said that CDS were working with BT on this, and at a strategic level, CDS would be asking Chief Executives (and possibly councillors) to sign disclosure agreements to avoid leaks to the press especially where commercially sensitive information was involved.
- A Member enquired as to whether it was possible to blog and link to the CDS website.

**Action: Robert to arrange a link to be made available on the WD and SH websites to the Connecting Devon and Somerset (CDS) website**

- BT provided the Broadband infrastructure that other providers could use, which was called 'Open Access'. A Member queried as to whether exchanges in Devon and Somerset were set to be evaluated. Karen said that CDS were working with BT to provide an interactive map to show information.

## 6. UPDATE FROM DCC ON THE CONNECTING DEVON AND SOMERSET PROJECT (cont'd)

- A Member said that it was important to come up to the public's expectations and suggested liaison with County Cllrs John Hart and William Mumford.
- With regard to a DCC survey, a Member queried as to whether those who registered would be followed up. The survey showed who had an appetite in a particular area for Superfast Broadband, ie who would want to use the service and who the end users would be which would be useful information for the roll out.

## 7. BUSINESS SUPPORT PROGRAMMES

- Robert Plumb informed the Group that he would be attending a business support event in Exeter on Monday 22 April 2013 at 1.30 pm and he encouraged Members to attend this event. The 'Superfast Business Partner Preview Event' would inform attendees that Peninsula Enterprise would be launching a Superfast Business service on 1 May 2013. Peninsula Enterprise tended to work with medium size businesses whereas EDRF target more high growth businesses.

## 8. AOB

- a. **Terms of Reference:** Under item 4 of the Terms of Reference under the heading 'Objectives' it was agreed to change the sentence to include planning authorities, ie to read:
  4. To raise the profile of this issue to communities and SH, WD and DNPA planning authorities across the two districts.
- b. **4G Technology:** Cllr Ball informed the Group that 90% of masts were already for 4G technology and that a pilot had been carried out in Cornwall. Cllr Ball said that he would email the information for circulation.

## 9. DATE OF NEXT MEETING

The next meeting of the Joint Rural Broadband Working Group is to be held on **Wednesday 9 October 2013 at 10.30 am in Meeting Room 3 at Kilworthy Park, Tavistock.**

(Meeting commenced at 10.15 pm and concluded at 12.00 pm)

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## **Connecting Devon and Somerset Programme Update**

### **Joint Rural Broadband Working Group**

This briefing summarises the progress made by the Connecting Devon and Somerset (CDS) Programme Team since the last meeting of the working group in October 2012.

#### **Procurement and Contract award**

Following receipt of State Aid notification, work to finalise the procurement was concluded and contracts were signed on 29th January 2013.

The contract, worth £94m, aims to deliver high-speed fibre broadband to at least 91% of premises by the end of 2016 and to ensure a minimum of 2Mbps broadband speeds for all premises.

BT's £41 million financial contribution will bolster the public sector investment, which includes £10 million from Devon and Somerset County Councils, £32m Government funding from Broadband Delivery UK (BDUK) and contributions from other public sector partners.

The combination of rural, urban and coastal geographies will offer various engineering challenges, but the most predominant technology will be fibre optic broadband. Most of the programme area will receive Fibre to the Cabinet (FTTC), where the fibre runs from the telephone exchange as far as the nearest BT street cabinet. It can deliver download speeds of up to 80Mbps and upload speeds of up to 20Mbps.

Fibre to the Premises (FTTP), where the fibre runs all the way to the home or business and which can deliver the top current download speed of 330Mbps, will also be available in certain areas.

Openreach will install the fibre network which will be open to all communications providers on an equal wholesale basis. Devon and Somerset consumers and businesses will therefore benefit from a competitive market, bringing choice and affordable prices.

BT is already in the process of rolling out fibre broadband to homes and businesses in some areas of Devon and Somerset as part of its commercial plan to reach around two-thirds of UK premises.

#### **Fast Start meeting**

The CDS programme team held their 'Fast Start' event for highways, planners and power companies on the 14th March. Representatives from some of the partner authorities and district councils were also present.

The 'Fast Start' concept has been recommended by BDUK to ensure the fastest most successful start possible on a BDUK Call-off contract. It comprises a series of parallel activities and is centred on a "Fast Start Meeting" that brings together the key stakeholders to set out what are the critical factors necessary in making the programme a success.

During the event, the programme team in conjunction with private sector partner BT outlined some of the complexities involved in the survey work, planning and roll-out phases of the project. The survey work will produce a detailed deployment plan for each phase and will determine how each area will link to the existing national fibre infrastructure. The event included presentations from the programme team, who also set out the main objectives of the programme. A set of presentation slides can be downloaded from the Connecting Devon and Somerset [website](#).

### **Next steps**

Following the Fast Start event there will be a series of workshops and meetings with district planning officers and highway traffic management officers, to ensure the rollout is a collaborative process. BT engineers and contractors will be working closely with highways and planning officers to keep disruption to a minimum, matching scheduling wherever possible with existing, planned roadworks.

Survey work will include, the examination of existing infrastructure, particularly ducts which will be used wherever possible; power requirements for new street cabinets; securing wayleaves and adherence to planning regulations. There are stringent guidelines for the positioning of street cabinets, which take into account geography, positioning and visibility, as well as proximity to junctions and road signs. Special consideration needs to be given to Areas of Outstanding Natural Beauty.

Survey work within the programme area has already started and is expected to last between 6-9 months. The first cabinets are forecast to be deployed and ready for service by the end of 2013.

### **Business and communities support – Get up to Speed!**

The first stage of the business support programme, Get up to Speed! has been running since November 2012 providing introduction and awareness raising events and one to one mentoring for businesses throughout Devon and Somerset. In total approximately 750 business assists have been completed since the start of the programme.

At the same time Cosmic have been trialling a range of community initiatives that will be deployed alongside the rollout.

Get up to Speed! will now be working in tandem with the first phase of the infrastructure roll out schedule due to be announced later in the year.

**Rural Communities Broadband Fund (RCBF)**

The programme team has been working with Dartmoor, Thurlestone and Exmoor to progress these three RCBF bids. However following discussions at a National level between BDUK, DEFRA and BT in relation to the scheme, progress has been halted until a number of important issues can be resolved.

The CDS team shares the frustration with this lack of progress and we are working hard with BT, BDUK and DEFRA to understand the current log-jams and how we can assist to clear these issues. Once we have a clearer understanding of the situation, we will be in a position to communicate further with the communities involved. We may also ask your support to lobby at national level to bring about a practical resolution.

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# Connecting Devon and Somerset - Fast Start Event



14<sup>th</sup> March 2013  
Dartington Hall  
Totnes



## Agenda

Connecting Devon and Somerset



- Welcome and Opening Remarks
- Programme Objectives
- Approach & Technology
- Deployment Phasing
- How you can help
- Q & A



## Our Programme

Connecting Devon and Somerset



### Investment:

How much?

- £21m - Local Authority (Devon, Somerset and B&NES)
- £32m - Central Government
- £41m - BT
- Business/community engagement - funded by CDS with support from BT

Why Invest?

- Greatest step change to support economic growth
- Lack of adequate broadband cited as greatest barrier to growth for businesses in Devon and Somerset - 81% of businesses require faster broadband\*
- 91% residents state they need improved connections\*

\* Based on responses to CDS' Demand Registration Survey



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North & South East  
Somerset & B&NES



North Somerset

Devon  
County Council

Funded by:

## Our Programme

Connecting Devon and Somerset



### Programme Objectives:

- To deliver superfast broadband for all by 2020
- Drive economic growth across Devon & Somerset
- Support our communities and businesses:
  - Training 150 Broadband Ambassadors, supporting 3000 businesses
  - Training 150 community champions, supporting 3000 residents
- Support the delivery of public sector services



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Somerset & B&NES



North Somerset

Devon  
County Council

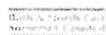
Funded by:

## Supporting Objectives

Connecting Devon and Somerset



- A world class broadband infrastructure for Devon and Somerset with the capacity, capability and scale to offer extensive coverage and services
- A sustainable and future proof fibre based broadband network which is open to all service and communications providers
- The deployment of fibre as far as possible. Increasing the delivery of high-speed fibre broadband to around 91 per cent of premises in Devon and Somerset by the end of 2016.
- A minimum of 2Mbps will be available for 100% of premises within the intervention area in Devon and Somerset.

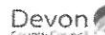
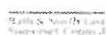


## Approach and Technology BT Approach

Connecting Devon and Somerset



- Fibre first, wherever possible to provide fibre broadband infrastructure for as many premises as possible
  - Typical provision order
    - Fibre to the Cabinet (FTTC)
    - FTTC using network rearrangement
    - Fibre to the Premise (FTTP)
- Following fibre broadband deployment, implement alternative solutions for the final few based on:
  - Having achieved the maximum fibre coverage possible, addressing those premises that are still sub 2Mbps
  - Meeting the Council's minimum basic 2Mbps objective
  - Using the best available in-fill technologies



Approach and Technology  
Deploying the network

Connecting Devon and  
Somerset



- **Implement the Head-end** essential to connect Devon and Somerset to the national fibre infrastructure. In total 36 new Head-ends are planned to be implemented across both counties.
- **Implement Fibre Spines** which connect local areas to the nearest Head-end. There will be additional backhaul built with new strategic Fibre Spines to link exchanges and local spines to every cabinet.
- **Fibre to the Cabinet** connects premises using existing copper lines by installing a fibre cabinet on the Fibre Spine and connecting to the existing cabinet – over 1500 additional structures in new locations across the area.
- **Fibre to the Premise** fibre connects a premise directly to the spine network, independent of the copper network.



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North  
Somerset

Devon  
County Council

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by:



Approach and Technology  
Challenges

Connecting Devon and  
Somerset



- Existence/condition of existing infrastructure, particularly ducts
- Costs and timings vary according to the type and quantity of infrastructure required
- Power requirements for cabinets - existing street cabinets don't require power, fibre street cabinets do and in rural areas this is more likely to be overhead
- Power requirements for Head-ends
- Broadband performance reflects proximity to existing cabinets
- Road closures more likely in rural areas as roads tend to be narrower
- Securing wayleaves e.g. for FTTP in multi-dwelling units



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Somerset

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## Deployment Phasing

Connecting Devon and Somerset



- Contract signed 29 January 2013
- Eleven implementation phases with implementation completing late 2016
- Plan includes 2 economic (Bridgwater and East of Exeter) and 2 social (Torriford and West Somerset) priority areas which have been scheduled at the front end of the plan.
- 6 – 9 months average to survey, design and plan per phase. The survey and planning process has started.
- 3 – 9 months average deployment per phase. First cabs forecast to be deployed and first services available to businesses & residents by year end 2013.

NB. dates are subject to survey



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North Somerset Council



North Somerset

Devon  
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## How You Can Help

Connecting Devon and Somerset



- Communications
- Deployment Logistics
- Get Up To Speed



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North Somerset Council



North Somerset

Devon  
County Council

Funded by:  
SOMERSET

## How You Can Help

Connecting Devon and Somerset



### Get Up To Speed:

- Campaigns for:
  - Businesses and communities
  - Region-wide and shadowing deployment plan
- Your help:
  - To promote the campaigns
  - Business and community champions



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Wells & North Somerset  
North Somerset Council



North Somerset

Devon  
County Council

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Connecting Devon and Somerset



## Q&A Session

chaired by

David Hall – Deputy Leader of  
Somerset County Council



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North Somerset Council



North Somerset

Devon  
County Council

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<b>NAME OF COMMITTEE</b>	<b>Overview and Scrutiny Committee</b>
<b>DATE</b>	<b>4 June 2013</b>
<b>REPORT TITLE</b>	<b>Review of the process and decisions that led to the Judicial Review Judgement relating to the former Focus DIY Store, Tavistock Retail Park, Plymouth Road, Tavistock</b>
<b>Report of</b>	<b>Focus Review Working Group</b>
<b>WARDS AFFECTED</b>	<b>Tavistock</b>

**Summary of report:**

This report updates Members on the progress of the Focus Review Working Group.

**Financial implications:**

There are no direct financial implications from this report which is for information only.

However, there were costs associated with the application for a Judicial Review and these costs are confirmed as £45,642.

**RECOMMENDATIONS:**

That the Overview and Scrutiny Committee note the progress to date of the Focus Review Working Group, and agree that a final report of the Working Group be presented to Council on 30 July 2013.

**1. BACKGROUND**

- 1.1 On 16 April 2013 Council received a report from the Chief Executive which responded to previous reports in relation to the Focus site, and which recommended a review of the process and decisions that led to the unfavourable High Court Judgement.
- 1.2 The report suggested that a Review Group be formed to investigate the process and decisions that led to the Judgement, and a report taken back to Overview and Scrutiny Committee on 4 June 2013, with a final report being taken to Council on 30 July 2013.

## **2. MATTERS FOR CONSIDERATION**

2.1 In accordance with the recommendations within the Chief Executive's report, a Working Group was formed to include Cllrs Benson, Leech, Morse, Musgrave and Sampson. The Group met on 7 May 2013 and the Chief Executive and Deputy Monitoring Officer were in attendance.

2.2 The Group agreed to the following Terms of Reference:

- (i) should officers have understood the implications of granting consent to divide the retail unit without requiring the re-imposition of conditions from the planning permission granted in 2007? If so, was the failure to understand the implications due to a matter of professional error or a system failure or some other cause;
- (ii) why it took some 11 months after the grant of permission to make the application for Judicial Review and what, if anything, should have been done to expedite matters;
- (iii) why Members were not made fully aware of all the practical options available to them;
- (iv) the quality of the external legal advice received;
- (v) the involvement of elected Members before the matter was reported to Council in April 2012 and the role of local Ward Members in matters of this kind;
- (vi) had the Council fully considered the planning merits of the permission when it was granted or when provided with Counsel's Opinion would it have drawn different conclusions on the impact of the potential food retail use.

These points echo the scope of the review, as originally stated in the Chief Executive's report.

2.3 At the initial meeting, the Working Group also discussed the papers that they would like to see, to enable them to understand the processes that had been followed. Further information was also requested in advance of the next meeting of the Working Group, which was scheduled to take place on 20 May 2013.

2.4 In considering the papers provided, the Working Group were aware of the tight timescale within which to conduct their work, and felt that an interim report to Overview and Scrutiny Committee on 4 June 2013 was appropriate, with a final report being taken to Council on 30 July 2013.

2.5 At the 20th May meeting Members aired detailed points having been provided with the relevant papers. Questions were raised with the Deputy Monitoring Officer, the Head of Planning, Economy and Community and the Development Services Manager. Whilst there is a need to delve further in order to answer all the



questions posed within the terms of reference provisional conclusions were reached on two of the issues.

Referring to 2.2(i) above, whilst there was some suggestion that some warning lights could have been heeded by planning and legal officers the Review Group concludes that officers were not in a position to have been able to understand the implications in granting the variation to the 2007 permission in July 2011. Nevertheless the case has demonstrated the need for planning and legal officers to develop a more structured, systematic approach to sharing information.

Referring to 2.2(iii) above, Members were not made aware of the ability to revoke the planning permission. It is accepted by officers that in reports of this type in the future Members should be made aware of all the options available to them. Revocation was not put in front of members as a practical option because of the potential size of compensation costs that could have been claimed by the applicant.

- 2.6. The Review Group is planning to meet again on 11th June and will have further discussions with the Head of Planning, Economy and Community and the Development Services Manager. Key members will also be invited to provide views. In addition all Members have received an invitation to submit information.
- 2.7. Given the wide interest in this issue and the Council resolution to produce a final report for the 30 July meeting it is suggested that the Working Group reports directly to Council rather than through this Committee.

**4. LEGAL IMPLICATIONS**

- 4.1 None over and above the matters considered in the High Court.

**5. FINANCIAL IMPLICATIONS**

- 5.1 None other than the costs involved in bringing this matter to the High Court and the costs awarded to the interested party which fall within the budgeted sum.

**6. RISK MANAGEMENT**

- 6.1 There are no risk implications as the report is for information only.

<b>Corporate priorities engaged:</b>	Community Life; Economy
<b>Statutory powers:</b>	Section 2 of the Local Government Act 2000
<b>Considerations of equality and human rights:</b>	None
<b>Biodiversity considerations:</b>	None
<b>Sustainability considerations:</b>	None
<b>Crime and disorder implications:</b>	None

<b>Background papers:</b>	<p>Planning applications 01575/2011 dated 11 July 2011 and 9215/2006/TAV dated 2 April 2007. Correspondence held by the Development Management team, the Monitoring Officer and the Deputy Monitoring Officer save those items which are protected by legal professional privilege which are not discloseable to the public.</p> <p>Report to Council of the Deputy Monitoring Officer – 17 April 2012</p> <p>Report to Council of the Head of Planning, Economy and Community – 15 May 2012</p> <p>R (Peel Land and Property Investments Plc) vs Hyndburn Borough Council and others [2012] EWHC</p> <p>Report to Council of the Chief Executive – 16 April 2013</p>
<b>Appendices attached:</b>	None

## ANNUAL REPORT FROM THE OVERVIEW & SCRUTINY COMMITTEE TO FULL COUNCIL

2012 – 2013

### BACKGROUND

Arising out of the Local Government Act 2000, the Council has had in place an Overview & Scrutiny Committee since May 2002.

### MEMBERSHIP

The following Councillors served on the Committee during the Council Year 2012/2013:

Cllr David Cloke (Chairman)  
Cllr Sue Bailey (Vice Chairman)  
Cllr Alison Clish Green  
Cllr Christine Hall  
Cllr John Hockridge  
Cllr Donald Horn  
Cllr Jeff Moody  
Cllr Debo Sellis  
Cllr John Sheldon  
Cllr David Whitcomb

(Note: other Members also served on the Committee during the course of the year in a substitute capacity).

### MEETINGS

Meetings of the Committee have been held on the following dates:

Tuesday 12 June 2012  
Tuesday 10 July 2012 (special meeting to hear call in)  
Tuesday 16 October 2012  
Tuesday 15 January 2013  
Tuesday 12 March 2013

### TASK & FINISH GROUPS (TFG)

- **Leisure Management Task and Finish Group**  
(Membership: Cllrs D Cloke, D Whitcomb, R Baldwin, K Ball, S Bailey and A Leech)  
A Task and Finish Group of Members was set up to review the leisure contract and a number of conclusions and recommendations were made.

- Two Committee Structure**  
 (Membership: Cllrs Cllr D Cloke, S Bailey, D Whitcomb, R Musgrave, J Sheldon, C Hall)  
 A group was set up to review the Two Committee Structure being piloted by the Council. The recommendations made so far include that the current pilot be extended to December 2013 and also that the Chairs and Vice Chairs of Resources Committee and Community Services Committee consider revising the current working arrangements to ensure that the workload is more evenly spread.
- Rural Broadband**  
 (Membership: Cllrs R E Baldwin, K Ball, A Clish-Green, D W Cloke and J B Moody)  
 The Rural Broadband Task and Finish Group set up jointly with South Hams District Council continued to report progress to the Committee.

## CALL-IN

- There was one Call-In during the year in relation to the Community Services Committee's decision on the "New Wharf Application for Economic Development and Regeneration Grant" which was made at that Committee's meeting on Tuesday 26<sup>th</sup> June 2012.  
 Reasons for call in:

  1. The Council has limited resources and there are concerns over the allocation of grant monies to the Wharf out of a relatively small grant budget; and,
  2. The Council could be contributing towards a feasibility study which might enable an external bid to buy the business.

## OTHER TOPICS COVERED DURING THE YEAR

- Performance Indicators**  
 A Working Group, which was led by the Chairman worked with a number of Heads of Service to determine a new list of locally determined Performance Indicators that the authority should monitor to replace the nationally set indicators. Those selected were then regularly reviewed by the Committee and in the case of Exception reports, actions recommended as appropriate in the case of indicators not being met for two consecutive quarters.
- Service Level Agreement Monitoring**  
 The Committee received a monitoring report in relation to the service level agreements with West Devon Community and Voluntary Services and the Citizens Advice Bureau. In addition, a presentation was received from the Citizens Advice Bureau.
- Use of Agency Staff**  
 The Committee requested a report into the use of Agency Staff by the Council. They have asked that a further report be received next year in order to monitor the reasons for the use of Agency Staff and the impact on permanent staff.

- **Review of Connect Partnership and related Delivery Arrangements**  
The Committee received a report in relation to a suggested way forward for the Connect Partnership and related delivery arrangements, following a review undertaken by the Connect Partnership Board and officers, and prompted by Member feedback, the outcome of the Peer Review and reducing staff and financial capacity within the Council and partner agencies.
- **Presentations**  
The Committee received a presentation from the South West Devon Community Energy Partnership and a presentation from the Housing Services Manager in relation to the Devon Home Choice Service

## **BUDGET**

The Committee had a budget of £1,500 per annum to cover the cost of operating the Committee and for the procurement of external advice when necessary.

## **FORTHCOMING WORK PROGRAMME**

- Continue monitoring of Performance Indicators
- Receive a presentation from West Devon Community Voluntary Services
- Monitor Service Level Agreements with WD CVS and CAB
- Continue to monitor the Connect Partnership and Delivery Plans
- Receive a report of the Working Group set up to review decisions relating to the Focus site
- Respond, as appropriate, to issues relating to the work of the Council and to the West Devon area in general
- Invite representatives of any service organisation when issues arise which disadvantage residents
- Scrutinise the local crime and disorder partnership – South Devon & Dartmoor Crime & Disorder Reduction Partnership
- Continue to monitor the Council's policy on the Regulation of Investigatory Powers Act

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# Agenda Item 3

At a Meeting of the **OVERVIEW & SCRUTINY COMMITTEE** held at the Council Chamber, Council Offices, Kilworthy Park, Drake Road, **TAVISTOCK** on **TUESDAY** the 4<sup>th</sup> day of **JUNE 2013** at **2.00 pm**.

**Present:** Cllr M V L Ewings – Chairman

Cllr C Hall	Cllr L J G Hockridge
Cllr D M Horn	Cllr J B Moody
Cllr D K A Sellis	Cllr J Sheldon
Cllr D Whitcomb	

**Substitutes:** Cllr C R Musgrave for Cllr K A Clish-Green  
Cllr J R McInnes for Cllr D E Moyse

Corporate Director (AR)  
Head of Corporate Services  
Head of Environment Services  
Head of Environmental Health and Housing  
Community Manager  
Member Services Manager

**In Attendance:** Cllr M J R Benson  
Cllr W G Cann OBE

Karen Nolan – CVS Chief Executive  
Ewan Ray – CVS Trustee  
Superintendent Michelle Slevin

**\*O&S 1 APOLOGIES FOR ABSENCE**  
Apologies for absence were received from Cllr K A Clish-Green and Cllr D E Moyse

**\*O&S 2 DECLARATIONS OF INTEREST**  
Members and officers were asked to declare any interests in the items of business to be considered during the course of this meeting but none were made.

**\*O&S 3 CHAIRMAN'S ANNOUNCEMENT**  
The Chairman advised Members that the minutes of the previous meeting stated that a further report on Devon Home Choice would be presented to the 4 June 2013 Overview and Scrutiny Committee. That report was not on the agenda today but would be carried over to the meeting on 29 October 2013.

The Chairman also asked Members to note that it was her intention to cancel the meeting scheduled for the 13 August 2013.

**\*O&S 4      CONFIRMATION OF MINUTES**

The Minutes of the meeting held on 12 March 2013 were agreed and signed by the Chairman as a correct record.

**\*O&S 5      PRESENTATION BY KAREN NOLAN OF THE COMMUNITY & VOLUNTARY SERVICES**

Members received a presentation from Karen Nolan, the Chief Executive of the West Devon Community & Voluntary Services and Ewan Ray, a Trustee. The presentation was followed by a question and answer session for Members.

**\*O&S 6      DRAFT PRIORITY ACTION PLANS FOR COMMUNITY LIFE, ENVIRONMENT AND HOMES**

The Community Manager presented a report (page 3 to the agenda) that asked Members to consider and comment on the draft updates to the action plans for Community Life, Environment and Homes following their review and update for 2013-2014.

The Community Manager updated the Committee by advising that the Action Plans had recently been presented to the Scrutiny Panels at South Hams District Council (SHDC). The Panels had commented that they considered the Environment Action Plan still too ambitious and also raised the issue of measuring success. Whilst the actions may not directly specify how each would be measured, officers felt that appropriate measures were in place for most actions and these would be referenced in the main document and reported on to this Committee as part of the annual monitoring process.

Members then went through the Plans in detail and made the following comments:

- There was a general concern about the use of jargon in the Action Plans;
- There was another general comment that the Action Plans did not refer to older people, even though there were actions related to children and young people. In response the Community Manager advised that the Council did have a Children and Young People's officer but not an officer with specific responsibility for older people. SHDC had asked that a Task and Finish Group look at how the Council could engage with young people and that work had resulted in some of the actions in the plan. In addition, whilst not specifically mentioned, many of the actions in the plans would apply to older people;
- The time allocated to produce Holiday and Play Activity Directories and to deliver Play Days as listed on page 9 of the presented agenda seemed high. One Member asked if funding would be available from public health or Clinical Commissioning Groups to assist with play activities;
- A concern was raised about the amount of work included in the Action Plans but the Community Manager advised that a lot of the actions



were not to be directly delivered by the Council but by partners such as Active Devon;

- Comments were made about the planning training sessions held recently and it was agreed that it would be useful to have in place a way of assessing feedback;
- The Chairman was concerned at the lack of budget information contained in relation to the actions on page 14 of the presented agenda report. The Community Manager advised that this would be available prior to submission of the action plan to the Community Services Committee;
- In response to a question related to progress on the Green Travel Plan the Community Manager confirmed that this was an action that required more work and it was not just about Council policies but also about supporting communities;
- In relation to page 17 of the presented agenda and the action to work with community organisations to use council land for community food production, a Member asked how much land was available. The Corporate Director responded that there was not a great deal of land available but interest in the scheme was growing;
- Concern was raised at the amount of time spent on land drainage according to the report, the Community Manager agreed to look into this and advise Members accordingly;
- The Chairman raised concern over the progress in relation to enabling the provision of suitable sites for Gypsies and Travellers and following a brief discussion it was agreed that this would be proposed as an item at a future informal Council meeting;
- In response to a query on page 26 of the presented agenda related to employment of a Children and Young Person officer, it was clarified that this post was funded by DCC and related purely to housing issues.

It was **RESOLVED** that Members had considered the draft 2013-14 action plans for Community Life, Environment and Homes and made comments and recommendations as to their further development as noted above.

#### **\*O&S 7**

#### **HEALTH AND WELL BEING BOARD**

The Head of Environmental Health and Housing presented a report (page 28 to the agenda) which provided information on the Health and Well Being Board and outlined a future strategy for how the Council could effectively contribute to the local Health agenda. In particular, he drew Members attention to the four main themes contained within the strategy and added that as a Borough Council the Council needed to be realistic about what it could achieve. He concluded by advising Members that an offer had been received from Devon County Council for a district health officer to work across all districts in Devon.

During discussion, Members noted that there was mention of alcohol issues but not drugs. In response, the district Member on the Health and Well Being Board advised that the strategy had been based on joint health needs across Devon and statistically drugs were not as much of an issue as alcohol; also that the areas included in the strategy were those where

the Board felt they could bring groups together to provide a better outcome.

He also encouraged Members to visit the Devon Health and Well Being website which was informative and interesting. Another Member advised that there were a number of ways of scrutinising the Health and Well Being function.

Members were also pleased to note, in reference to the previous agenda item, that a number of Health and Well Being issues were addressed through the Connect Strategy. The Chairman added that the Council should work more with groups such as the Children's Centres, as joint working would lead to more effective outcomes.

Members had a brief discussion about deprivation factors and specific figures were outlined for Tamarside ward. Members asked if this information could be regularly provided for all wards as had been done in the past, however the Community Manager advised that with significantly reduced resource this would not be possible. As a compromise it was suggested that this information be provided each election year.

To conclude, the Chairman advised that the original recommendation had been amended following agenda publication.

It was then **RESOLVED** that the contents of the report be noted and that actions in support of the Devon Health and Well Being Strategy be incorporated in future versions of the Connect Strategy under Community Life and Homes Action Plans.

**\*O&S 8**

**COMMUNITY SAFETY PARTNERSHIP – ANNUAL REVIEW**

The Head of Environmental Health and Housing (EH&H) presented a report (page 37 to the agenda) that provided Members with the opportunity to scrutinise the work of the Community Safety Partnership (CSP) as defined by Sections 19 and 20 of the Police and Justice Act 2006 and the Crime and Disorder (Overview and Scrutiny) Regulations 2009. Superintendent Michelle Slevin was also attending and able to respond to some of the queries raised.

The Head of EH&H took Members through the key points of the report and highlighted some of the achievements. Superintendent Michelle Slevin discussed the crime data at paragraph 4.15 of the presented report. She advised that a Sector Inspector had recently been introduced for the West Devon area. He would be held accountable for any increase in crime figures over the year. She also advised that rural crime was a priority and had been identified as such by the Police and Crime Commissioner.

During discussion, Members raised the following points in relation to the presented report and action plan:

- Concern was raised about the payback scheme, there was capacity in the system to bid for work but at a cost and facilities had to be provided;
- The Prevent project worked on referrals to a multi agency group consisting of health, council, police and education, and a plan being put in place to monitor escalating/illegal activity;
- Concern was raised at the disbanding of the DAG (Drug and Alcohol Group). Members were advised that drugs and alcohol were still a priority for Police and an increase in figures could be as a result of being proactive or a particular initiative taking place;
- Both the Police and Licensees have found the H2O project beneficial and Plymouth University were considering a formal evaluation of the project. There may also be the possibility of lobbying licensing authorities to make it a condition of the licence, but data would be needed before this could happen;
- In terms of poor engagement in relation to Probation Community Projects the Head of EH&H stated that this would be taken up at the Community Safety Partnership;
- Members agreed that for £9,000 the Community Safety Partnership undertook brilliant work and was very good value for money. It was also agreed that the Anti Social Behaviour Officer represented excellent work on a limited budget.

It was then **RESOLVED** that the report and the achievements of the South Devon and Dartmoor Community Safety partnership in 2012 be noted and comments made as detailed above.

#### **\*O&S 9**

#### **WD GRANT ALLOCATIONS 2012/2013**

The Community Manager presented a report (page 58 to the agenda) that provided an update on projects supported through the West Devon Borough Council grant schemes in 2012/13 and advised Members of the intention to review the schemes in 2013/14 to ensure they continued to support the delivery of a wide range of local projects in the most financial efficient way, delivering value for money.

A Member asked if, in these days of localism, it would be possible for an individual to apply for a grant. The Community Manager advised that this would be difficult as any application needed to be audited and information would be required in terms of aims and objectives. There was an acceptance that some smaller groups may not be in a position to answer all questions so there was flexibility with the scheme to a degree.

Some Members raised concerns that there were few sport related bids and felt this was as a result of the Sports Officer having left and therefore there was less emphasis on sporting matters as the link with sporting organisations had been lost. There was also a query relating to Chagford Pool which the Community Manager agreed to provide further information on.

It was **RESOLVED** that:

- (i) The projects that had benefitted from Council grant funding in 2012/13 had been reviewed; and
- (ii) The intention to review the West Devon Borough Council grant schemes to ensure they remain 'Fit for Purpose' as set out in section 3 of the presented report be noted, and any particular issues that should be considered as part of the review be advised.

**\*O&S 10 MINUTES OF THE RURAL BROADBAND GROUP**

The Overview and Scrutiny Committee received the minutes of the Rural Broadband Group meeting held on 17 April 2013.

Cllr Sheldon advised the Committee that this was no longer a joint Working Group with SHDC but was continuing as a West Devon Working Group. He also advised that there may still be up to seven and a half years to wait until superfast broadband was in place. Members were advised that they would soon see green street cabinets. He concluded that he had attended a digital champion event at which the frustration of the rural parishes was evident.

**\*O&S 11 REVIEW OF THE PROCESS AND DECISIONS THAT LED TO THE JUDICIAL REVIEW JUDGEMENT RELATING TO THE FORMER FOCUS DIY STORE, TAVISTOCK RETAIL PARK, PLYMOUTH ROAD, TAVISTOCK**

The Overview and Scrutiny Committee received a report from the Focus Review Working Group that updated Members on their progress. The Chairman of the Working Group took Members through the key points.

It was **RESOLVED** that the progress to date of the Focus Review Working Group be noted, and that a final report be presented to Council on 30 July 2013 be agreed.

**\*O&S 12 ANNUAL REPORT OF THE OVERVIEW AND SCRUTINY COMMITTEE**

A report of the Overview and Scrutiny Committee 2012-2013 was presented (page 82 to the agenda) which outlined the membership, meetings, task and finish groups and topics covered throughout the year. The report would be presented to the next meeting of full Council.

Members of the Committee agreed that they were happy for this report to go forward.

**\*O&S 13 PERFORMANCE INDICATORS – UPDATE AT THE REQUEST OF THE 2012/2013 CHAIRMAN**

The Head of Corporate Services advised Members that there was not a Performance Indicator Report on the agenda, however she was able to update on indicators where concern had previously been expressed.

A written explanation had been circulated that explained the reasons for delays in the end to end time for processing change of circumstances and these included resources being diverted to align the Revenue and Benefit computer systems across SHDC and WDBC, the introduction of the new Council Tax Support Scheme resulting in increased customer contact and the issues with the ATLAS notifications that had previously been advised. It was anticipated that improved performance would be demonstrated for the following year.

In respect of sickness statistics, the Head of Corporate Services advised that there was only one long term sickness case outstanding. That member of staff would be returning to work on a phased return. The improvement on long term statistics had however been negated by issues with short term sickness, that related to a number of viruses experienced by staff this year. It was not expected that this level of sickness would continue.

The Head of Environment Services updated in respect of car parking income and advised Members that the income was in line with national trends. The targets for income would be re-aligned through the budget process to ensure they were realistic. Further monitoring would take place through the Performance Indicator reports.

**\*O&S 14      REGULATION OF INVESTIGATORY POWERS ACT 2000: REPORT ON INSPECTION AND AUTHORISATION**

As a standing item on the agenda, Members noted that there had been no requested to use the powers under RIPA during the last quarter.

(The meeting terminated at 4.30 pm)

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